

Subject: **minutes Servas International EXCO Skype-Teleconference**  
Version: **15 Dec 2012, version 2 (final)**  
Date: **Saturday 15 December 2012**  
Time: **16.00 – 19.10 GMT**  
Participants: **Ann Greenhough (AG); Arnoud Philippo (AP); Danielle Serres (DS) (until 17.50); Jonny Sågänger (JS)**  
Missing: **Jaime Romero (JR), Mirek Wasilewski(contribution: e-mail 15dec2012, MW)**  
Minutes **AP**

**1. Greetings, quick updates, comments**

Conclusion: We will make provisional decisions and later find if it is according to the statutes.

Action: JS

**2. Agenda**

Conclusion: We agree.

**3. Review of notes from meeting of November 17, 2012 ('Meeting minutes SI Exco draft 2012-11-17', attached to the agenda)**

Heading:

Timing: 16.00 - 18.00 GMT

Attendance: Ann and Mirek not attending

Nr. 5: 'Arnoud sends the request to SOLWG' This sentence has to be deleted.

Nr. 6: The conclusion 'the policy.... Facebookgroup' has to be deleted.

Conclusion: Exco agreed on

1. The policy ('allowed and not allowed') in a document of JS (***e-mailmessage dated October 20, 2012, see below***). This policy has to be send to Alan Stone and Stefan Fagerström, administrators of the Facebook Open Group 'SERVAS'. **Action: JS**

2. Part A of the document by AP dated October 30,2012 'policy for the use of Facebook for Servas International'. Administrating Facebook Closed group 'Servas International', **action AP** (Part B (advice to national groups, about policy for the use of Facebook for national groups) was not discussed and not decided upon.

Discussion about the minutes and the publishing.

Conclusions:

\* About the minutes: we need more clear to register what has being discussed. We have to communicate with JR about this. **Action: JS**

\* Draft minutes should be send to exco-members at least 5 days after the meeting. **Action: JR**

\* Final minutes and decisions should be approved in the next meeting. **Action: exco**

\* Final minutes and decisions should be published on the website before 5 days after the next meeting. The decisions should be public. **Action: JR**

\* Discussions should be working-documents for exco-members only. **Action: no**

\* The quality of the text of the discussions should improve. **Action: JR**

\* We intend to have the minutes and other internal documents behind the security-wall, which can only be entered by members with a log-in. **Action: no**

\* We add 'any other business' at the end of every draft agenda. **Action: JS**

\* At the end of every meeting we decide which points not discussed have to the draft-agenda of the next meeting. **Action: exco**

**4. E-mail EXCO decisions made since last meeting**

\* none

**5. Reports**

## **5 a/b: SOLWG.**

Conclusion: We adopt the actionplan ('SOLWG Alan action plan 121203', attached to agenda) and talk about the details with Alan. **Action: JS, AP**

## **5c) Register Servas International to gain status as an international non-governmental organization, NGO**

Conclusion: We ask Pramod Kumar to help MW. **Action: MW**

## **5d) Encouraging message from Exco to the the 8-person Youth Committee (Ann)**

Discussion: AG: there are different views in the YC. It's not clear to me if the group can function as a whole. (The encouraging message is sent already.)

Conclusion: AG will let exco know if something comes off from Heather, who is convenor.

**Action: AG**

## **5e) JS met with the Swedish chapter of the International Peace Education Organization CISV in Stockholm**

Conclusion: CISV International (Children's International Summer Villages) and JS will further discuss if information can be shared on the website of CISV (promoting Servas) and the website of Servas Sweden (promoting CISV). **Action: JS**

## **6. The Exco cooperation with Renee Gendron at Servas.org.**

Conclusion: We agree with JS's suggestion ('New information and technical changes at Servas.org 121212-1', attached to agenda) and inform SOLWG and Renée Gendron. **Action: JS**

## **7. SI Exco to establish a Servas Planning (Future) Group (SPG)**

Discussion: JS: Nothing has been generated, yet. There is status quo after the people wrote their names at the GA-2012.

AG: we have to construct a framework (give directions), maybe the people are waiting to do something. How do they want Servas to look? There is offer from Servas UK to host a meeting in late spring/summer 2014.

DS: I would like to get the materials/reports from the GA-2012.

JS: this has some urgency. It has to do with what we should have on the website. It is clear what the SFG should do.

Conclusion: We have to find out if anybody in the group of volunteers from GA -2012 would like to take the lead for the Future Group. We will ask if the volunteers want to send comments/ideas in advance of the meeting in January 2013 **Action: AG**

**Action: DS with AG** (week before next meeting in January 2013)

## **8. SI EXCO to announce the schedule for distant votes till the next GA (31st of March & 30th (?)November).**

### **8a) What needs to be decided by distant vote?**

We approve the procedure and schedule Chris Patterson sent us:

1. That six monthly Distant Votes be scheduled from May 2013 through to May 2015, with closing dates of 30 May and 30 November,

2/ That the Distant Vote Schedule and Procedures proposed by the Distant Vote Administrator for the Distant Vote DV May 2013 be approved.

We ask Chris Patterson: is Exco supposed to send the distant vote schedule to all national secretaries or will he do that? **Action: JS**

### **8b) The replacement of the temporary 8-person Youth Committee with a permanent Youth Committee.**

Discussion: about when the elections of the YC-members should take place (in spring or autumn 2013).

AG: The YC wants to have a meeting in August 2013, some individuals have ideas about meetings somewhere. I will keep exco informed. **Action: AG**

AP: decision of GA-2012 is clear 'distant vote as soon as possible to elect YC of 5 individuals'.

JS: We should ask the YC what will be the results. Elections are good to make important to realize that they are a group.

Conclusion: We decide to continue what the GA-2012 decided. **Action: no**

## 9. Exco group long term goals

Conclusion: Send all decisions of GA-2012 to JR and ask him to put in the chart ('GA Action Chart V15 Jun 2012' attached to agenda) **Action: JS (sent already) JR**

## 10. Exco individual member's long term goals and action plan.

Discussion: Completed: JS, DS. Document 'Individual action plans Exco members 2012-2015', attached to agenda. AP will make it asap. **Action: AP**

MW will concentrate on SI finance matters, mostly. **Action: MW**

## 11. Video for communicating each EXCO members action plan

**MOTION: to make a video to communicate to the organization what EXCO will do in these three years and get their commitment in actions)**

Conclusion: We need to know about our plans before proceeding with the video-plan. **Action: no**

## 12. Procedures

a) everybody in Exco to join the Google discussion group [siexco2012-2015@googlegroup.com](mailto:siexco2012-2015@googlegroup.com) or other

Discussion: AG will join **Action: AG, MW** (who has tried several times, but not succeeded - **JS** will send new invitation)

b) everybody to join Dropbox (or other cyber & Internet space for shared documents)

Discussion: AP and JS have account, AG not yet, DS soon. **Action: AG, DS** Unclear whether MW and JR have.

c) everybody to join Facebook

Discussion: AG, AP, DS, JR, JS and MW have an account

## 13. Updates

- Arnoud's item about Facebook policy. What has happened to the policy?

**Conclusion:** AP will write short report and send **Action: AP**

- Update of the Servas International Handbook. What's cooking?

Penny Pattison is working on this **Action: no**

- Jonny on the road in Tanzania 16th of December to 4th of January. Ann stand-in as president. **Action: AG**

## 14. Concerns, successes or comments from EXCO members

Discussion: AG: we need open invitation to host GA in 2015. We got 3 countries already.

Conclusion: We send invitations as soon as possible, with closing date by March 2012 and each country to produce a feasibility-exercise by June 2012. After June 2012 exco decides.

**Action: AG (write and send), exco (finish)**

**14b. Any other business:**

Discussion: AG is planning to visit DS for a few days from 13th and 17th January. As AG will already be in London AG can take a cheaper flight than from Yorkshire. AG would like to claim £ 63, the cost of the flight, as part of the overall cost of the journey. The purpose of the visit is to give DS and AG the chance to work together to work to develop plans and ideas in areas where our roles overlap.

Conclusion: exco suggests that AG:

1. asks MW what has been the procedure with former exco to this kind of requests;
2. send Exco a plan for what will be the result of the meeting between AG and DS

**Action: AG, DS**

MW is busy with sending SI stamps 2013, there are delays in solving our bank access issues; MW hopes to present 2011 and 2012 financial reports by the end of January 2013.

**15. Time and date for the next meetings (19th of January 2013). *The principle is third Saturday of each month after January 2013.***

Conclusion: We agree: time: 16.00 GMT.

**END**

---

**Agenda-point 3: e-mailmessage from JS, dated October 20, 2012:**

For the time being the group of administrators (I'm one of them) have made the following draft for what's permissible:

- \* posts that are of interest to Servas members, including links to blogs, web sites and articles that relate to Servas, language exchange, and travel issues.
- \* posts about Servas country events and activities - either future or past
- \* posts from people wanting information on Servas, questions on how it works, etc.
- \* posts from members about their Servas experiences.
- \* unbiased posts about peace (might also include peace-related human rights- and environmental issues),

What's not allowed:

- \* Biased posts commenting on national and internal armed conflicts. These will be advised to be expressed in other internal or external arenas/fora.
- \* Personal attacks
- \* Rude behavior
- \* Critical and/or negative comments about or toward a Servas member
- \* Swearing
- \* Self promotion
- \* Advertising