

## EXCO MEETING MINUTES

**Convenor:** Jonny Saganger

**Date:** 20 October 2012

**Timing:** 16.00 – 17.00 GMT

**Location:** Skype meeting

**Attendance:** Jonny Saganger, Ann Greenhough, Jaime Romero, Mirek Wasilevski, Danielle Serres, Arnoud Philipppo.

**Minutes:** Jaime Romero

**Main Purpose of meeting:** Being on track with GA 2012 decisions and procedures on making distant decision between EXCO.

### Development of the meeting, decisions and actions

1. **Greetings, quick updates, comments.** Each EXCO member tell others about his local environmental and personal situation, there is a warm environment for communication.

2. **Agenda's today review**

**Discussion:** the agenda of today are the many points considered in this meeting. All together develops items until time of 2 hours, when the meeting will be finished.

**Conclusion:**

**Action:** All

3. **Review of notes from meeting of September 23 , 2012**

**Discussion:** agree last 23 September are commented during last weeks .

The minutes of the before sessions, members discussed about the way of minutes and agenda, there was agreement on that the agenda will be the list of items to be discussed and the minute will be the registration of the discussions and decisions taken in the meeting, which will include all the distant vote exco decisions taken between the meetings. The minutes will be sent by the General Secretary to the exco members for their review and suggestions as soon as possible and the final version considering the comments of exco members will be sent the week before the next meeting. The quality of the English will be controlled by exco English speaking members. The minutes will be published in servas web site by the General Secretary when approved by exco members.

Reviewing of some points of the last meeting:

4. India travel of treasurer: ok organizing the travel, everything is ok with MW

5. ServasOnLine Project: JS is not participating in the group, he is only monitoring the work

EXCO would like to know about the requirements, deliverables, timetable, who is controlling the execution of the project and when the team will send the reports and the schedule of the meetings of the team.

they would like to know what EXCO wants to have from the ServasOnLine project  
EXCO is confident about the Alan labour.

it is very important to be informed about the advance of the project and EXCO will appreciate to receive a report before each EXCO meeting.

8. biographies are completed

**Conclusion:** approved.

**Action:** JR

4. **Servas International Facebook Page + need for a Facebook policy**

<http://www.facebook.com/Servas.International>

**Discussion:** there was discussions in the Facebook SI fan page. It is needed a policy, JS sends a proposal to be discussed:

“What’s permissible:

- \* posts that are of interest to Servas members, including links to blogs, web sites and articles that relate to Servas, language exchange, and travel issues.
- \* posts about Servas country events and activities - either future or past
- \* posts from people wanting information on Servas, questions on how it works, etc.
- \* posts from members about their Servas experiences.
- \* unbiased posts about peace (might also include peace-related human rights- and environmental issues),

What's not allowed:

- \* Biased posts commenting on national and internal armed conflicts. These will be advised to be expressed in other internal or external arenas/fora.
- \* Personal attacks
- \* Rude behavior
- \* Critical and/or negative comments about or toward a Servas member
- \* Swearing
- \* Self promotion
- \* Advertising”

DS supports the proposal of JS

**Conclusion:** all EXCO members vote for, the policy is approved.

**Action:** JS will send the policy to Alan in order to publish in the site

5. **To appoint Stefan Fagerström the project leader of a project that will create a unified design standard for all Servas International web sites.**

**Discussion:** Danielle and Jaime seconded the motion. All members are ready for voting the motion, some of them agree with the content of the motion.

After some discussions about the project will be appointed, the wish of EXCO is to have more clearance about the project during this preliminary fase of this project (from November to march) , in order to know what kind of appointment will be given to Stefan in the definitive project (after 30 march).

It will be needed to appoint to Stefan Fagerstrom from end of November in order to know requirements, deliverables, contractors and cost of the project in order to achieve until 30 march. As this project is connected with the ServasOnLine Project, JS to inform the ServasOnline team about Youth Committee about the ideas of the web page.

**Conclusion:** appointment given to Stefan until the end of march 2013. He has to be connected with youth committee and Servasonline team for this project.

**Action:** JS

#### **6. Procedures for SI Exco Decision making between physical & Skype meetings**

**Discussion:** everybody in EXCO to join the Google discussion group  
siexco@googlegroup.com.

JS explains to EXCO members about the way into which this googlegroup functions, It is a vary efficient way to have joined the information in discussions by mail.

**Conclusion:** all EXCO vote for.

**Action:** JS will establish this communication channel

#### **7. Need for content management of servas.org**

**Discussion:**

Before, Penny and Renee from Canada manage the contents of the web site.

There is a lot of information not classified, in many places, it is difficult to find out the information.

It would be need to have a team with people capabilities: technical skills, social communications knowledge that works with Renee.

The old website will be changed by the new one that ServasOnline team is preparing.

It is needed to investigate who is on charge and who has been working on the webpage

**Conclusion:** Who is on charge with web page and who will be working in ServasOnLine team in the transition time.

**Action:** JS

#### **8. SI Exco to immediately establish a Servas Planning (Future) Group (SPG) (GA decision no 5 2012-08-24)**

**Discussion:** Michael Silbert and Jean Seemore will work on this SPG. It is need a convenor for this group. This group is very crucial about Servas future.

**Conclusion:** we have difficulties about communication of the people is working. AG will investigate who will be interested. SPG is the same as Servas Future Group. DS will send to JS her comments about the participation of the Peace Secretary in this SPG.

**Action:** JS supported by AG

- 9. Two Youth officers in the SI Committees document to be replaced with the 8-person Youth Committee. To informing the Youth Committee members, with a description of what will change, how it will affect the current programs, etc:**

**Discussion:** Youth Team sent a mail with their biographies and reports. There are difficulties with the management of the budget of Youth Activities. The Development Committee will consider the proposals of Youth Committee.

They have to be encourage and supported on the activities the want to do.

EXCO acknowledge the information received from the Youth Committee.

**Conclusion:** decision will be taken by mail discussion.

**Action:** all

- 10. Next meetings: Saturday 17 November 2012. 16.00 GMT.**

**Saturday 15 December 2012. 16.00 GMT**

**The principle is third Saturday of each month after January 2013.**