

2022-03-20 SI Exco Meeting agenda & minutes

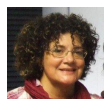
Date and Time

UTC Time Zone Sunday March 20 2022 13:00-15.00

Los Angeles, USA March 20 2022 at 06:00 PDT (UTC -8)
Ottawa, Canada March 20 2022 at 09:00 EDT (UTC -5)
New York, USA March 20 2022 at 09:00 EDT (UTC -5)
Stockholm, Sweden March 20 2022 at 15:00 CET (UTC +1)
Lisbon, Portugal March 20 2022 at 13:00 WET (UTC +0)
Kuala Lumpur, Malaysia March 20 2022 at 21:00 MYT (UTC +8)
Brisbane, Australia March 20 2022 at 23:00 AEST (UTC +10)

Use the [Time Zone Converter](#) set the date and times.

Participants



Carla Kristensen



Jim Leask



Jonny Sägänger



Kiat Y Tan



Paige LaCombe



Paul Nielsen



Radha Radhakrishna

Participant	Position	Present (Y/N)
Jonny Sägänger (JS)	SI President	Y
Carla Kristensen (CK)	SI Vice President	Y
Kiat Y Tan (KT)	SI General Secretary	Y
Paige LaCombe (PLC)	SI Peace Secretary	Y
Radha Radhakrishna (RBR)	SI Treasurer	Y
Jim Leask (JL)	Co - SI Membership & Technology Secretary (MTS)	Y
Paul Nielsen (PN)	Co - SI Membership & Technology Secretary (MTS)	N - optional

By invitation: None this time.

Pre-announced difficulty to participate: None.

Goals

Being on track with fulfilling SI GA 2018 decisions and SI Exco tasks according to the SI statutes.

Minutes recording: *Jim Leask (JL) & Kiat Y Tan*

Time keeper: Paige LaCombe (PLC)

Criteria for agenda items

Items are in priority order.

Decision Item (DEI) = needs immediate decisions. Long or short discussion.

Discussion and Decision Item (DDI) = Item that requires discussion & possibly involves decision

Discussion Item (DII) = Item that involves discussion and brainstorming

Update item (UI) = Normally documented in SI Exco members monthly status report; only short discussion

Information item (II) = On brand new ideas or earlier SI Exco decisions. Normally documented in SI Exco members monthly in status report; only short discussion.

Item	Time (UTC)	Item subject	Who	Reference & background material	Minutes (Notes, decisions, tasks, who & deadlines):
1.0	12.45-13.00	Chit-chat: "Social round"	optional		
2.0	13.00-13.05	Today's agenda: Any important last minute items for the agenda?		2.0.1: Situation for Servas Ukraine + SINB coverage (JS)	<p>Minutes:</p> <p>2.0.1: JS reported to the board.</p> <p>The Board discussed creating a page on our website and other social media platforms where we could collect information on efforts by Servas members and provide a clearing house for information on how to help. EXCO was cognizant of the need to ensure that it is within our capability (We do not overreach) and we are not impeding official support groups working in any areas of the world that are affected.</p>
2.02				2.0.2: Dissemination of message from SI NT + SINB 1-2022.	2.0.2: It was agreed that SINB 1-2022 bulletin will be the test case for distribution to all members of Servas International. Jonny and Paul are discussing with all Servas National Secretaries on the modalities.
2.03				2.0.3: Agenda & minutes with Servas US method	2.0.3: Agenda & minutes with Servas US method (PN, PLC, RBR). We will meet to discuss using Teams and SharePoint with MS Word for recording minutes for our meetings as opposed to confluence. We want to see how Servas USA manages Tasks.
2.04				2.0.4: Proposal from SI Youth Team for summer Camp. Request for funding.	2.04: The SI Youth Team has proposed a Youth Camp in Italy this year. The theme will be "peace in this world of conflict". They have requested funding of EUR 2,000. There is enough money in the SI budget. It is proposed that SI agree to pay this amount to the Youth Team for their camp. If the Development Committee wishes to pay any amount, then SI will agree to fund any stub amount that remains to be funded. The proposal was passed unanimously.
3.0	13.05-13.15	SI registration		Status report on SI registration as iNGO (JS, RBR)	<p>Minutes:</p> <p>SI has been registered as not for profit international non governmental organization (INGO) in Switzerland.</p> <p><input type="checkbox"/> SI Exco members will send photos of mailing the package to Jonny 21 Mar 2022</p>
4.0	13.15-14.30	SIGA2022 / SICOGA2022	CK KT PN (program managers for SICOGA2022) + JS (responsible for SIGA2022)	4.0: Status report on SIGA2022/SICOGA2022	<p>4.0</p> <ul style="list-style-type: none"> ▪ Start SICOGA 2022 on Nov 22nd ▪ Registration and welcome event the afternoon/evening of Nov 22 ▪ Conference will end on November 28th after the morning session.

4.0.1		<p>4.0.1: Terms to be used:</p> <p>Servas International Conference and General Assembly 2022 (SICOGA 2022).</p> <p>SICOGA is a term for both the overall conference and the business meeting SIGA.</p> <p>Servas International General Assembly 2022 (SIGA 2022). SIGA is the business meeting part of the conference.</p>	<p>4.0.1 We agree on the following terms for use both internally and externally:</p> <ul style="list-style-type: none"> Servas International Conference and General Assembly 2022 (SICOGA 2022). SICOGA is a term for both the overall conference and the business meeting SIGA
4.1	13 SIGA2022 /SICOGA2 022 15 -1 3. 30	<p>4.1.1: SI Exco SICOGA 2022 organisational structure</p> <p>Conference Committee SICOGA 2022</p> <p>Participants: RBR (convenor), KT, CK, PN & Jon Corrado + JS (ex-officio)</p> <p>Responsibility: Contracts with venue owner, practical arrangements et cetera.</p> <p>Program Committee SICOGA 2022</p> <p>Responsibility: The content of the conference: Program, workshops, social events like entertainment.</p> <p>SI General Assembly(SIGA) is part of the Program Committee's responsibility.</p> <p>JS has the overall responsibility for SIGA, according to the SI Statutes (2021).</p> <p>Participants: JS (convenor ? or CK), CK, KT, PN</p> <p>Conference Committee SICOGA 2022</p> <p>Who will be responsible for the following:</p> <p>Visa handling?</p> <p>Proxy voting at SIGA?</p> <p>Excursions?</p> <p>Social events</p> <p>Servas India</p> <p>What will be the role of Servas India?</p>	<p>Minutes:</p> <p>4.1.1:</p> <ul style="list-style-type: none"> this organization structure has been confirmed
4.2	13 15 -1 4. 30	<p>4.2.1: Status report on SICOGA 2022 Program Preparation (CK, KT, RBR, JS, PN)</p> <p>Link to Status report on SICOGA 2022 Preparation Program</p>	<p>4.2.1:</p> <p>Motion:</p> <p>The participation fee for SICOGA 2022 will be \$720 USD. This is the same fee as the SICOGA 2018</p> <ul style="list-style-type: none"> Approved unanimously <p>Motion:</p> <p>SI-Exco will allocate an additional CHF 25,000 to the General Assembly Reserve Fund from FY 2021 financials. Total amount set aside by EXCO after this allocation is CHF 65,000 for SICOGA 2022.</p> <ul style="list-style-type: none"> Approved unanimously
4.3	13 15 -1 4. 30	<p>4.3: Program Committee SICOGA 2022</p> <p>4.3.1: Timetable for SICOGA:</p> <p>Overview can be found here. Overview Link</p> <p>Detailed: Detail Link</p> <p>4.3.2:</p> <p>Status report on program.</p> <p>Proposed draft program items in the conference part of SICOGA 2022:</p> <ul style="list-style-type: none"> Workshop to create action plan: Servas to reach more people around the globe. How to make Servas grow in numbers and revenue? How to develop the process to facilitate for new Servas members? Possible workshop about innovative ways to do informative talk, what used to be called the "Servas interview". Responsible: JL, PN (SIGA motion), JS, SI Growth Team (SI GT) Servas role in times of armed conflict. The example Ukraine. Responsible: W ho? <p>Climate's changing: This is how Servas contributes – positive and negative.</p> <p>Responsible: RBR (?), JS (JS), Servas France (?) others (?) (JS has approached Servas France)</p>	

		<p>Workshop to create action plan: Servas to reach more people around the globe. How to make Servas grow in numbers and revenue?</p> <p>Responsible: JS, SI MTS, SI Growth Team (?), others?</p> <p>Workshop. Around the belgian report SERVAS: GETTING INVOLVED AS LOCALS IN TOURISM</p> <p>(JS, CK, Servas Belgium key members)</p> <p>Workshop: SWOT analysis (Servas Strengths, Weaknesses, Opportunities and Threats analysis).</p> <p>Responsible: JS (?), Servas Belgium (?) others interested?</p> <p>Women travelling with Servas. Servas a safe alternative for female travellers.</p> <p>Responsible: CK</p> <p>Theme: philosophy of welcoming people: "How to make a Servas traveller feel welcome" "How a Servas traveller make a host feel comfortable when visiting".</p> <p>Responsible: JS, CK (?), French couple (?) "Travelling for Peace as a way to break down prejudices"</p> <p>Responsible: CK, PL (?), Hamsa (?)</p> <ul style="list-style-type: none"> • UN Representation, CSW, Human Rights, etc <p>Responsible:</p> <p>UN Reps: PL, Kent Macaulay, Hamsa</p> <ul style="list-style-type: none"> • Youth of Servas <p>Responsible: CK, PL</p> <ul style="list-style-type: none"> • What's new in Servas? Virtual events and new experiences <p>Responsible: PL</p> <ul style="list-style-type: none"> • What's new in ServasOnline 2.0: <p>– Admin perspective</p> <p>– Individual perspective</p> <p>Responsible: PN, JL</p> <ul style="list-style-type: none"> • Virtual Travels <p>Responsible: JL</p> <p>Social events:</p> <p>Group Travel tips: KT</p> <p>Other social activities (preliminary)</p> <ul style="list-style-type: none"> • Yoga • Everybody is encouraged to make presentations, perform dances, singing – anything that makes audiences appreciate the cultural attributes they bring from their own country and culture – every contribution is appreciated and welcome! <p>Any suggestion, creative idea, and offer how to make the fun and informal part of the conference rich and enjoyable will be warmly welcomed. Please send your input and/or additional ideas for the non SIGA programme to SI Vice President Carla Kristensen (vicepresident@servas.org) and Kiat Y Tan (generalsecretary@servas.org).</p> <p>Please write this in the subject line: SICOGA 2022: Program, social & fun activities</p>	
4.4	13 . 15 -1 4. 30	<p>4.4.1 Proxy officers (JS)</p> <p>SI NT has requested a SI Exco decision.</p> <p>4.4.2: SI NT's request to send direct message to all individual Servas members.</p>	<p>Minutes:</p> <p><input type="checkbox"/> KT accepted to be SIGA Proxy officer. KT will contact Susanne Thestrup SI NT convenor. 21 Mar 2022</p>
	14 . 00 -1 4. 05	<p>Stretch legs</p>	

4.5	13 15 -1 4. 30	SIGA2022 /SICOGA2 022	PN JL JS PN	4.5.1: Status report on preparations for the use of MS365 as main tech tool for planning of SIGA2022/SICOGA2022. 4.5.2: Status report on internet connection and bandwidth on tentative venue for hybrid virtual-physical SIGA/SICOGA 2022.	Minutes: Tabled till next meeting
4.6	13 15 -1 4. 30	SIGA2022 /SICOGA2 022	CK JS	4.6 Plan for SI Exco in person meeting. (CK, RBR)	Minutes: Tabled till next meeting
4.7	13 15 -1 4. 30	SIGA2022 /SICOGA2 022	JS	4.7 SICOGA/SIGA websites a) Conference webpage b) Registration website (for participants to register) Place: https://servas.org/en/international-conferences	Minutes: Tabled till next meeting
5.0	14 30 14 40	Open space for SI Exco members' proposed items Items anyone?		5.0.1: 5.0.2: 5.0.3:	Minutes: 5.0.1: 5.0.2:
6.0	14 40 -1 4: 45	SI Exco member's verbal and written reports Questions about the reports, anyone?	Everybody	Please write your written reports and store in the regular place in Servas Confluence (for the time being, until we have a channel for this in MS365 Teams). SI President, SI P. Report available here . SI Membership & Technology Secretary, SI MTS (joint function). Report is here . SI Vice President, SI VP SI General Secretary, SI GS SI Treasurer, SI T SI Peace Secretary, SI PS	Minutes: No questions about the reports.

7.0	14 : 45 -1 4: 50	Next meetings – time and dates		<p>Proposals:</p> <p>(Proposed regular time: third Sunday every month UTC 14.00-16.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted)</p> <p>2022-05-15 UTC 14.00-16.00</p> <p>2022-06-19 UTC 14.00-16.00</p> <p>2022-07-17 UTC 14.00-16.00</p> <p>2022-08-21 UTC 14.00-16.00</p> <p>2022-09-18 UTC 14.00-16.00</p> <p>2022-10-16 UTC 14.00-16.00</p> <p>2022-11-20 UTC 14.00-16.00</p>	<p>Minutes:</p> <p>Next meeting:</p> <p>Proposal: 2022-04-17 UTC 13.00-15.00</p>
8.0	14 : 50 -1 5: 00	Instant minutes	All	Review the minutes so they can be finalized.	Minutes finalized. Approved.
9.0	Time:	End of meeting: 15:10 UTC	Paige LaCombe		

Task Summary

Incomplete Tasks from this meeting

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> SI Exco members will send photos of mailing the package to Jonny 21 Mar 2022	21 Mar 2022		2022-03-20 SI Exco Meeting agenda & minutes
<input type="checkbox"/> KT accepted to be SIGA Proxy officer. KT will contact Susanne Thestrup SI NT convenor. 21 Mar 2022	21 Mar 2022		2022-03-20 SI Exco Meeting agenda & minutes

Completed Tasks

Task report

Get going, no tasks completed yet.

NoteDeeport in NextcloudAcS