

2022-12-18 SI Exco Meeting agenda & minutes

Date and Time

UTC Time Zone Sunday December 18 2022 13:00-15:00

Los Angeles (USA – California) Sunday, 18 December 2022 at 5:00:00 am
Ottawa (Canada – Ontario) Sunday, 18 December 2022 at 8:00:00 am
New York (USA – New York) Sunday, 18 December 2022 at 8:00:00 am
Stockholm (Sweden) Sunday, 18 December 2022 at 2:00:00 pm
Lisbon (Portugal – Lisbon) Sunday, 18 December 2022 at 1:00:00 pm
Kuala Lumpur (Malaysia – Kuala Lumpur) Sunday, 18 December 2022 at 9:00:00 pm
Brisbane (Australia – Queensland) Sunday, 18 December 2022 at 11:00:00 pm
Mexico City (Mexico – Ciudad de México) Sunday, 18 December 2022 at 7:00:00 am
Delhi (India – Delhi) Sunday, 18 December 2022 at 6:30:00 pm
Corresponding UTC (GMT) Sunday, 18 December 2022 at 13:00:00

Local times

Use the [Time Zone Converter](#) set the date and times.

We stretch legs after approximately 60 minutes of meeting and Paul will say good night.

Meeting platform

We meet in MS365 Teams. Log in [here](#).

Participants

Participant	Position	Present (Y/N)
Radha Radhakrishna (RBR)	Incoming SI President (and outgoing SI Treasurer)	y
Carla Kristensen (CK)	SI Vice President (new mandate period 2022-2025)	y
Jonny Sägänger (JS)	Incoming SI General Secretary (SI GS) (and outgoing SI President)	y
Kiat Y Tan (KYT)	Outgoing SI General Secretary	y
Suresh Jain (SJ)	Incoming SI Treasurer (SI T)	N
Jim Leask (JL)	Incoming Co-SI Membership & Technology Secretary (SI Co-MTS) and outgoing SI MTS	y
Paul Nielsen (PN)	Incoming SI Membership & Technology Secretary (SI MTS) and outgoing SI Co-MTS	Y
Paige LaCombe (PLC)	Outgoing SI Peace Secretary (SI PS)	N
Francisco Salomón Luna Aburto (FSLA)	Incoming SI Peace Secretary (SI PS)	y

By invitation: None this time.

Pre-announced difficulty to participate: Paige LaCombe

Goals

Being on track with fulfilling SIGA 2022 decisions and SI Exco tasks according to the SI statutes (2022).

Minutes recording: JS, JL

Time keeper: RBR

Criteria for agenda items

Items are in priority order.

Decision Item (DEI) = needs immediate decisions. Long or short discussion.

Discussion and Decision Item (DDI) = Item that requires discussion & possibly involves decision

Discussion Item (DII) = Item that involves discussion and brainstorming

Update item (UI) = Normally documented in SI Exco members monthly status report; only short discussion

Information item (II) = On brand new ideas or earlier SI Exco decisions. Normally documented in SI Exco members monthly in status report; only short discussion.

Minutes:

Item	Time (UTC)	Item subject	Who	Reference & background material	Minutes (Notes, decisions, tasks, who & deadlines):
0.0	12:45-13:00	Chit-chat: "Social round"	optional		0.0
1.0	13:00-13:15	Today's agenda: Any important last minute items for the agenda?			
1.1				1.1: Small announcement (RBR)	Minutes: 1.1: Radha thanked Jonny for his stewardship of the last 10 years. He said that his primary focus as President will be on growth and to achieve growth we need to work with all the member groups in a more cohesive way. That is something he looks for the next SI Exco to implement and achieve.
1.2				1.2: Small announcement (CK) Carla has set up a YouTube account for Servas International.	Minutes: 1.2: CK, PN and JL will discuss after the meeting and create an action plan. Carla was thanked for setting up the Youtube channel. It was set up by her personally, and she will transfer ownership of the channel to a Servas.Org account. <ul style="list-style-type: none"> • Carla Kristensen , Paul Nielsen , Jim Leask transfer ownership to a servas.org email account and ownership by SI-ICT. 08 Jan 2023 • Paul Nielsen and the ICT Team will follow through with the Google YouTube NFP licence.
2.0		New SI Exco members are welcomed. Outgoing SI Exco members describe how they will hand over their tasks to their incoming successor, including short reports on outstanding follow-up points /items from previous SI Exco meetings.		Previous SI Exco minutes can be found here .	Minutes: Radha gives a welcome to Francisco and Suresh to SI Exco: "We are a family and hope you enjoy working with us." General welcomes from others on the board. Special thanks to Paige for her work for the past years. Special thanks to Kiat for her work for the past years.

3.0	SIGA 2022	<p>1. Review of SIGA 2022 decisions</p> <p>2. Prioritization of SIGA 2022 decisions</p> <p>3. Implementations of SIGA 2022 decisions</p>	<p>Weblink to the SIGA 2022 a) minutes and b) extracted SIGA 2022 decisions:</p> <p>https://servas.org/en/community/board-and-management/administration</p> <p>Priority, action chart and time plan for implementation of SIGA 2022 decisions</p> <p>Tracking SIGA 2022 decisions</p>	<p>Minutes 3.0:</p> <p>JS shared the weblink to the Confluence document "Tracking SIGA 2022 decisions" with the board.</p>
3.1	SIGA 2022		<p>3.1 Appoint auditors (SIGA22-D-011)</p> <p>Motion: To Appoint Sen & Ray, Chartered Accountants, as our auditors for the financial year 2022-23.</p>	<p>Minutes 3.1:</p> <p>Motion moved by Radha and seconded by Paul. Carried unanimously.</p>
3.2	SIGA 2022		<p>3.2 Appoint new signatories to replace SI Exco members that are leaving.</p> <p>Motion: Suresh will replace Kiat as an authorized signatory for Servas International, including the SI bank accounts.</p>	<p>Minutes 3.2:</p> <p>Deferred until the next meeting due to the absense of Suresh at this meeting. Kiat will remain as a transitional member of the SI Exco Board until this motion has been completed.</p>
3.3	SIGA 2022		<p>3.3 Appoint Team to work on wording to amend statutes to give effect to decisions made during SIGA.</p> <p>JS offered to the do the changes needed for the SI Statutes. He will build a team to implement it as necessary.</p>	<p>Minutes 3.3:</p> <p>Jonny Sägänger will execute the amendment needed for SI Statutes (2021), present to SI Exco for approval and have the updated SI Statutes (2022) uploaded on servas.org.</p> <p>25 Dec 2022</p>
3.4	SIGA 2022		<p>3.4 Appoint Team to work on update of SI handbook (as needed) to give effect to decisions made during SIGA.</p> <p>Update of SI Handbook (KYT) Kiat Y Tan needs help to complete the SI Handbook. She will reach out to board members and other resourse persons to build a team to implement it.</p>	<p>Minutes 3.4: Kiat Y Tan will continue with the update of SI Handbook.</p> <p>Kiat will approach a number of collaborators (CK, PN).</p> <p>Kiat Y Tan and her team will make an intermediate report to SI Exco on January 15 and a final report by June 30 2023.</p>
3.5	SIGA 2022		<p>3.5 Create plans for elections to elect a nominations committee for the next term.</p> <p>Motion: The SI Nominations team that was operating up to the SIGA-2022 will be extended as a transitional Nominations team. They will have the same operational powers and responsibilities as the Nominations team. The transitional team will be in place until the election for a new SI Nominations Committee can be completed.</p>	<p>Minutes 3.5:</p> <p>SI Exco will approach the SI Nominations Team (SI NT) and ask them to work during a transitional period until there will be a SI Distant Vote.</p> <ul style="list-style-type: none"> Radha Radhakrishna will contact SI NT and inform them about the SI Exco decision. 08 Jan 2023 <p>Motion proposed by Paul, seconded by Jonny. Approved unanimously.</p>
3.6	SIGA 2022		<p>3.6 Create plans for SI Conflict Resolution Team (SI CRT) as per the mandate provided until next SIGA.</p> <p>Motion: The SI Conflict Resolution Team (SI CRT) that was operating up to the SIGA-2022 will be extended as a transitional SI CRT. They will have the same operational powers and responsibilities as the SI CRT. The transitional team will be in place until the election for a new SI Conflict Resolution Committee can be completed.</p>	<p>Minutes 3.6:</p> <p>SI Exco will approach the SI Conflict Resolution Team (SI CRT) and ask them to work during a transitional period.</p> <ul style="list-style-type: none"> Radha Radhakrishna will contact SI CRT and inform them about the SI Exco decision. 08 Jan 2023 <p>Motion proposed by Radha, seconded by Carla. Approved unanimously.</p>

4.0	SICOGA 2022	<p>Debrief on SICOGA 2022:</p> <p>What did we do right?</p> <p>PN: Technology, but there's still room for improvement.</p> <p>JL: SI Exco invited many young Servas members as volunteers, gave them meaningful jobs.</p> <p>Everybody felt that the meeting was a success.</p> <p>What could be done better?</p> <p>PN: SI Exco should have a ten year plan for SICOGAs, including an early announcement with invitation to Servas countries and member groups to present applications for hosting future events.</p> <p>RBR: Propose a separate team will make plans for future SICOGAs.</p> <p>Show of appreciation list needs to be completed (JS)</p>	<p>Minutes 4.0:</p> <p>SI Exco</p> <ul style="list-style-type: none"> • Paul Nielsen will setup a team to prepare for the next SICOGA. Start planning immediately.
4.1	SICOGA 2022	<p>Summary of number of participants at SICOGA 2022.</p> <p>SICOGA 2022 total number if participants:</p> <ul style="list-style-type: none"> • Physically present in Panchgani: 130 registrations (34 delegates) • Only virtually present: 127 registrations (7 delegates) • Many physical attendees also registered virtually. <p>SIGA 2022 voting delegates:</p> <ul style="list-style-type: none"> • Physically present in Panchgani: 34 • Only virtually present: 7 (on average about 4 were present at any given time) • Total: 41 registered (but about 37 present for voting at any given time) <p>Number of countries/nations present at SICOGA: 39</p> <p>Do we have access other relevant and interesting facts and figures from SICOGA and/or SIGA 2022?</p>	<p>Minutes 4.1:</p> <p>Figures in the item 4.1's box in column 5 updated by PN and RBR.</p>
5.0	SI Exco appointments	<p>5.0: SI Exco appointments:</p> <p>5.1: SI News Bulletin Editor-in-chief:</p> <p>Motion: Appoint Michael Johnson as Editor-in-Chief for SI News Bulletin (SINB)</p> <p>5.2: SI Co-Membership & Technology Secretary (SI Co-MTS):</p> <p>Motion: Appoint James Leask as SI Co-MTS to work with Paul Nielsen. Paul and James will share a single vote that is applicable to the MTS position.</p> <p>5.3: SI Youth & Family Committee (SI Y&FC):</p> <p>Motion: To appoint Chiara Spezzati as a co-member of the Y & F C.</p> <p>5.4: Offer from Dakshit Chhadwa and Ester Puna to form a social media team to manage the servas_international instagram and facebook page:</p> <p>Motion: To appoint Dakshit Chhadwa and Ester Puna to form a social media team to manage the servas_international instagram and facebook page.</p> <p>5.5: Co-Peace Secretary (Co-PS)</p> <p>Motion: Appoint Mei Wang as SI Co-PS) to work with Francisco Luna. Francisco and Mei will share a single vote that is applicable to the PS position.</p>	<p>Minutes:</p> <p>5.1: Motion passed.</p> <p>5.2: Motion passed.</p> <p>Motion proposed by Paul, seconded by Carla. Approved unanimously.</p> <p>5.3: Motion passed.</p> <p>5.4: Motion passed.</p> <p>5.5: Motion passed.</p> <p>Motion proposed by Francisco, seconded by Radha. Approved unanimously.</p>
6.0	Servas.Org	<p>Update on Servas.Org (JL, PN)</p> <ol style="list-style-type: none"> 1. Planned launch date. 2. Prioritized tech human resources needed: a)? b)? 3. How to announce the need in order to find the people needed? 4. Tips from SI Exco? 	<p>Minutes 6.0:</p> <p>Deferred to next meeting.</p>

6.1	Servas.Org		<p>This is the result of SI Exco subgroup meeting on December 11 2022:</p> <p>A group will work on Servas.Org v. 2.0 content and update it for V2.</p> <p>This will be done on a dedicated server, and will become the source for the new system</p> <ul style="list-style-type: none"> • Jonny Sägänger will help lead this team to create the public content, and the content only accessible from behind the member login. • Jonny Sägänger will approach members from SI Media & Communications Tems (SI MCT) and ask them if they would like to work on the content on the public servas.org space. JS go give first report to SI Exco on 18 Dec 2022 	<p>Minutes 6.1:</p> <p>Deferred to next meeting.</p>
6.2	Servas.Org		<p>Letter of appreciation for tech team and other volunteers (RBR, PN, JL)</p>	<p>Minutes 6.2:</p> <p>Paul Nielsen will create Letter of appreciation for tech team and other volunteers.</p> <p>25 Dec 2022</p>
7.0	Servas Spain tech initiative		<p>Background material</p> <p>a) See email with subject line "Sugerencias Jesús Vinuesa - Servas España" from Carla K on December 11.</p> <p>b) Please find JV's Power point presentation here.</p>	<p>Minutes 7.0:</p> <p>Deferred to next meeting.</p>
8.0	Next meetings – time and dates		<p>Proposals:</p> <p>(Proposed regular time: third Sunday every month UTC 13.00-15.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted)</p> <p>2023-02-19</p> <p>2023-03-19</p> <p>2023-04-16</p> <p>2023-05-21</p> <p>2023-06-18</p> <p>2023-07-16</p> <p>2023-08-20</p> <p>2023-09-17</p> <p>2023-10-15</p> <p>2023-11-19</p> <p>2023-11-17</p>	<p>Minutes:</p> <p>Next meeting:</p> <p>Proposal: 2023-01-15 UTC 13.00-15.00</p>
9.0	Instant minutes	All	Review the minutes from today's meeting so they can be finalized.	<p>Minutes 9.0:</p> <p>SI Exco approved the minutes of this board meeting.</p>
10.0	<p>End of meeting:</p> <p>14:54 UTC</p>	RBR		

Task Summary

Incomplete Tasks from this meeting

Description	Due date	Assignee	Task appears on
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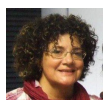
<ul style="list-style-type: none"> • Jim Leask gave a sneak preview of the prestatation about the new Servas.Org System for SICOGA 2022. 	23 Oct 2022	Jim Leask	2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • SI Exco members will say some words from the stage on November 22. Jonny Sägänger in charge of the manuscript. 		Jonny Sägänger	2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • Kiat Y Tan needs help to complete the SI Handbook. She will reach out to board members and other resource persons. KYT will finish the update SI Handbook 23 Oct 2022 and will share the information with SI Exco. 	23 Oct 2022	Kiat Y Tan	2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • 2.0.1: The Servas song has been found: http://pages.intnet.mu/servas/index/servassong.pdf 			2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • 2.0.3: KYT will form av choir. We need to put the choir in the timetable and program for opening day Nov 22, unless it's already there. 			2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • Sound files with songs and music from Servas country groups are needed. 			2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • KYT is in contact with the Servas Singing primus motor Luigi U. with Servas Italy. 			2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • Done. 			2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • The figures were added to the minutes. 			2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • This agenda item was handled earlier during the board meeting. 			2022-10-16 SI Exco Meeting agenda & minutes

Completed Tasks

Description	Due date	Assignee	Task appears on
<ul style="list-style-type: none"> • Carla Kristensen will share the list with IofC and Servas Foundation India. 20 Oct 2022 	20 Oct 2022	Carla Kristensen	2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • Carla Kristensen will ask Bianca to register the workshop "What does Servas mean to me?" to the SICOGA program https://servas.org/en/sicoga2022/timetable 		Carla Kristensen	2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • 2.0.2: Radha Radhakrishna will communicate with Dan Bare/ Paul Nielsen about equipment. Radha will also check with Servas India members on dance ideas. 		Radha Radhakrishna	2022-10-16 SI Exco Meeting agenda & minutes

<ul style="list-style-type: none"> • Radha Radhakrishna added some items to the list of criteras. SI Exco members are encouraged to look at the list. 	Radha Radhakrishna	2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • Claudia Sagi and Servas Israel's concept will be merged with Radha Radhakrishna 's SICOGA 2022 workshop "What does Servas mean to me?" 	Radha Radhakrishna	2022-10-16 SI Exco Meeting agenda & minutes
<ul style="list-style-type: none"> • Radha Radhakrishna will create a Powerpoint file template for SICOGA presentation and share with SI Exco 17 Oct 2022 	17 Oct 2022 Radha Radhakrishna	2022-10-16 SI Exco Meeting agenda & minutes

NoteDeeport in NextcloudAcs



[Carla Kristensen](#)



[Jim Leask](#)



[Jonny Sägänger](#)



[Kiat Y Tan](#)



[Paige LaCombe](#)



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[Suresh Jain](#)