

# 2020-08-16 SI Exco Meeting agenda & minutes

*DReminder for JS: Paige's report for the nomination team on the August agenda.*

## *Date and time*

UTC, Time Zone Sunday **August 16 2020 14:00-16.00**

Los Angeles, USA **August 16 2020 at 07:00 PDT**

Ottawa, Canada **August 16 2020 at 10:00 EDT**

New York, USA **August 16 2020 at 10:00 EDT**

Stockholm, Sweden **August 16 2020 at 16:00 CEST**

Lisbon, Portugal **August 16 2020 at 15:00 WEST**

Kuala Lumpur, Malaysia **August 16 2020 at 22:00 MYT**

Brisbane, Australia **August 17 2020 at 00:00 AEST**

Use the [Time Zone Converter](#) set the date and times.

## Participants



Carla Kristensen



Jim Leask



Jonny Sägänger



Kiat Y Tan



Paige LaCombe



Paul Nielsen



Radha Radhakrishna

Participant	Position	Present (Y/N)
<a href="#">Jonny Sägänger</a> (JS)	SI President	Y
<a href="#">Carla Kristensen</a> (CK)	SI Vice President	Y
<a href="#">Kiat Y Tan</a> (KT)	SI General Secretary	Y
<a href="#">Paige LaCombe</a> (PLC)	SI Peace Secretary	Y
<a href="#">Radha Radhakrishna</a> (RBR)	SI Treasurer	Y
<a href="#">Jim Leask</a> (JL)	Co - SI Membership & Technology Secretary (MTS)	Y
<a href="#">Paul Nielsen</a> (PN)	Co - SI Membership & Technology Secretary (MTS)	optional

**By invitation:** None this time.

**Pre-announced difficulty to participate:** None

## Goals

Being on track with fulfilling SI GA 2018 decisions and SI Exco tasks according to the SI statutes.

**Minutes recording:** *Kiat Yun Tan (KT)*

**Time keeper:** Paige LaCombe (PLC)

# Criteria for agenda items

Items are in priority order.

**Decision Item (DEI)** = needs immediate decisions. Only short discussion.

**Discussion and Decision Item (DDI)** = Item that requires discussion & possibly involves decision

**Discussion Item (DII)** = Item that involves discussion and brainstorming

**Update item (UI)** = On earlier SI Exco decisions. Normally documented in SI Exco members monthly status report; only short discussion

**Information item (II)** = normally documented in SI Exco members monthly in status report; only short discussion

## Agenda

Item	Time (UTC)	Item subject	Who	Reference & background material	Minutes (Notes, decisions, tasks, who & deadlines):
1.0	13.45-14.00	Chit-chat: "Social round"	optional		
2.0	14.00-14.10	<b>Today's agenda:</b> Any important last minute items for the agenda?	<a href="#">Jonny Sägänger</a> <a href="#">Kiat Y Tan</a>		<b>Minutes:</b> See 11.1.
3.0	14.10-14.15	Paige's report for the nomination team.	<a href="#">Paige LaCombe</a>		<b>Minutes:</b> A) The Nominations Team met several times recently to consider possible scenarios for the next SICOGA. Dianne Ortega and Sus Thestrup have organized all the documents from previous SICOGAs into Confluence. Norma Nicholson and Arnoud Philppo, members of the team, attended the meetings. Also in attendance to discuss a virtual SICOGA were Paige LaCombe, Carla Kristensen and Jim Leask. The Nominations team will investigate and run a trial voting session to test out the voting method done by Australia called ElectionBuddy. The Nominations Committee also pointed out the following: <ul style="list-style-type: none"> <li>• US has always done electronic elections.</li> <li>• Servas France have also done electronic elections.</li> </ul> B) ICT team would like to have a subgroup to work out technology for GA, including <ul style="list-style-type: none"> <li>• video conference</li> <li>• elections</li> <li>• document collaboration</li> </ul> C) Decision based on discussion <ul style="list-style-type: none"> <li>• propose a SICOGA development team (SDT) to look into all aspects of conducting an electronic meeting               <ul style="list-style-type: none"> <li>• need new team members with GA experience, and tech experience</li> <li>• The ICT team would support the SDT</li> <li>• SI Exco accepts SI Nominations Team offer to do a trial of <a href="#">ElectionBuddy</a></li> </ul> </li> </ul> <input type="checkbox"/> <a href="#">Kiat Y Tan</a> <a href="#">Jonny Sägänger</a> Setup SICOGA development team. Find members; setup confluence working area, etc. 30 Aug 2020 <input type="checkbox"/> <a href="#">Paige LaCombe</a> <a href="#">Dianne Ortega</a> Setup trial of ElectionBuddy 06 Sep 2020
4.0	14:15–14:35	SI Distant Vote November 2020	<a href="#">Jonny Sägänger</a> <a href="#">Radha Radhakrishna</a> <a href="#">Kiat Y Tan</a>	SI Exco SI Distant Vote Nov 2020 motion proposing: a) to postpone SI General Assembly for 1 year to 2022 in view of the current pandemic. b) current mandate period of SI Exco be extended to 2022. c) electronic/virtual SI General Assembly meeting to be convened.  Draft motion in SI Confluence here: <a href="#">SI EXCO MOTION FOR SI DV NOVEMBER 2020</a>	<b>Minutes:</b> Draft motion "SI EXCO MOTION FOR SI DV NOVEMBER 2020" is passed unanimously.  <input type="checkbox"/> <a href="#">Jonny Sägänger</a> Send the motion to the DV administrator to be sent out. <b>23 Aug 2020</b>
5.0	14:35–15:00	Draft SI budget plan for: <ul style="list-style-type: none"><li>• 2020/2021</li><li>• Long term SI budget plan 2020–2022</li><li>• Long term SI budget 2022–2027</li></ul>	<a href="#">Radha Radhakrishna</a> <a href="#">Jonny Sägänger</a>	Draft SI funding plan.  Follow-up on SI Exco decision:  <a href="#">Radha Radhakrishna</a> will create a SI Funding Plan 19 Jul 2020	<b>Minutes:</b> <a href="#">Radha Radhakrishna</a> presented a summary of funding proposals received to date (via the google group discussions). This summary has also been posted in the google group. <a href="#">Carla Kristensen</a> will present the summary of proposals to the Latin American Google discussion group and get their responses.  SI Exco intends to present a motion of the new funding model to be voted in SI DV in Nov 2020.  <input type="checkbox"/> <a href="#">Jonny Sägänger</a> <a href="#">Radha Radhakrishna</a> prepare and present the new funding model draft motion 26 Aug 2020  <input type="checkbox"/> <a href="#">Jonny Sägänger</a> <a href="#">Radha Radhakrishna</a> discuss with SI DVA on the possibility of postponing the DV Nov 20 <b>17 Aug 2020</b>

5.1		SI Distant Vote May 2021	<a href="#">Radha Radhakrishna</a> <a href="#">Jim Leask</a> <a href="#">Jonny Sägänger</a>	<p>Update on Google Group discussion based on Servas France SI Distant Vote (Nov 2020) proposal:</p> <ol style="list-style-type: none"> <li>1. Main conclusions of the GG discussion?</li> <li>2. Next steps in the GG discussion?</li> <li>3. Any other questions related to this item?</li> </ol>	<p><b>Minutes:</b></p> <p>See 5.0</p> <p>There will be a discussion within Servas Latin America. <a href="mailto:servaslatinamerica@googlegroups.com">servaslatinamerica@googlegroups.com</a></p>
5.0	15:00–15:05	Stretch Legs			
6.0	15.05-15.20	Follow-up on SI Exco members action items (labeled "tasks" and "Jira tickets" in SI's web based co-working tool Servas Confluence)	<a href="#">Kiat Y Tan</a> <a href="#">Paige LaCombe</a> <a href="#">Jim Leask</a> <a href="#">Carla Kristensen</a> <a href="#">Jonny Sägänger</a> <a href="#">Radha Radhakrishna</a>		<p><b>Minutes:</b></p> <p>Done.</p>
6.1		Priorities from SI Exco needed to support Technical Teams	<a href="#">Jim Leask</a>	<p>The MTS report has outlined the priorities for SI Exco needed by our technical teams.</p> <p><a href="#">2020-08-16: MTS Exco Board Report</a></p>	<p><b>Minutes:</b></p> <p>JL presented the priorities of technical teams.</p> <p><input type="checkbox"/> <a href="#">Jim Leask</a> Check with SI ICT on how to send email to all members. Can this be done technically through ServasOnline? <b>23 Aug 2020</b></p>
6.1.1		Review usage of Country/Group in ServasOnline	<a href="#">Jim Leask</a>	<p>Review the language around Country/Group and "National" within ServasOnline. Show examples, and discuss how it can be confusing in some situations.</p> <p>A brief discussion and examples around this topic is here: <a href="#">Servas Language - The use of the word Country and Options</a></p>	<p><b>Minutes:</b></p> <p>SI Exco will read and make comments in <a href="#">Servas Language - The use of the word Country and Options</a></p> <p>20 Sep 2020 SI Exco will vote on the proposal.</p>
6.2		Other SI Exco members action items (labeled "tasks" and "Jira tickets" in SI's web based co-working tool Servas Confluence)	<a href="#">Kiat Y Tan</a> <a href="#">Paige LaCombe</a> <a href="#">Jim Leask</a> <a href="#">Carla Kristensen</a> <a href="#">Jonny Sägänger</a> <a href="#">Radha Radhakrishna</a>		<p><b>Minutes:</b></p> <p>Discussed under 6.0.</p>
6.3		SI Conflict Resolution Team (SI CRT)	<a href="#">Carla Kristensen</a>	<p>6.0</p> <p>About SI Conflict Resolution Team</p> <p>Follow up.</p>	<p><b>Minutes:</b></p> <p>SI Exco decided to wait till SI CRT 's Sept 12 meeting.</p>
7.0	15.20-15.25	SI Archives	<a href="#">Jim Leask</a>	<p>Penny Pattison would like to pass the SI Archives to the appropriate person in SI Exco. My understanding is this is currently Paige, but having this under the Peace Secretary doesn't make sense to me. It seems to me to be more of an administrative function and should be with the General Secretary position.</p> <ul style="list-style-type: none"> <li>▪ how are things like this assigned? Are they being owned by a person, or a role?</li> </ul>	<p><b>Minutes:</b></p> <p>The upgrade to NextCloud is ongoing. It will be setup in its own environment.</p>

8.0	15:25–15:30	<p><b>SI Exco member's verbal and written reports</b></p> <p>Questions about the reports, anyone?</p>	<p>Kiat Y Tan</p> <p>Paige LaCombe</p> <p>Jim Leask</p> <p>Carla Kristensen</p> <p>Jonny Sägänger</p> <p>Radha Radhakrishna</p>	<p>Please upload your written reports in Nextcloud, 48 hours before the meeting starts. Insert the weblink to your report in <a href="#">Nextcloud</a> (with appropriate sharing permissions)</p>	
9.0	15:30–15:45	<p><b>Open space for SI Exco member's proposed items</b></p> <p>Items anyone?</p>	<p>Kiat Y Tan</p> <p>Paige LaCombe</p> <p>Jim Leask</p> <p>Carla Kristensen</p> <p>Jonny Sägänger</p> <p>Radha Radhakrishna</p>		
9.1			<p>Paige LaCombe</p>	<p>a) Proposal to SI EXCO that we, Servas International, join in partnership with <b>ICAN. ICAN (International Campaign to Abolish Nuclear Weapons)</b> is a Nobel Peace Prize winning organization endeavoring to end nuclear proliferation.</p> <p><a href="https://www.icanw.org">https://www.icanw.org</a></p>	<p><b>Minutes:</b></p> <p><input type="checkbox"/> Paige LaCombe write proposal &amp; present for partnership with ICAN. <b>19 Aug 2020</b></p>
10.0	15:45–15:50	<p>Next meetings – time and dates</p>		<p>Proposals:</p> <p>(Proposed regular time: third Sunday every month UTC 14.00-16.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted)</p> <p>2020-09-20 UTC 14.00-16.00</p> <p>2020-10-18 UTC 14.00-16.00</p> <p>2020-11-15 UTC 14.00-16.00</p> <p>2020-12-20 UTC 14.00-16.00</p> <p>2021-01-16 UTC 14.00-16.00</p> <p>2021-02-20 UTC 14.00-16.00</p> <p>2021-03-20 UTC 14.00-16.00</p> <p>2021-04-15 UTC 14.00-16.00</p> <p>2021-05-15 UTC 14.00-16.00</p> <p>2021-06-19 UTC 14.00-16.00</p>	<p><b>Minutes:</b></p> <p>Decision: 2020-09-20 UTC 14.00-16.00</p>
11.0	15:50–16:00	<p>Instant minutes</p>	All	<p>Review the minutes so they can be finalized.</p>	
	Time:	<p><b>End of meeting:</b></p> <p><b>16:06 UTC</b></p>	<p>Paige LaCombe</p>		

## Task Summary

Incomplete Tasks from this meeting

Description	Due date	Assignee	Task appears on
<input type="checkbox"/> <a href="#">Jonny Sägänger</a> Give feedback to SI General Secretary for annual report 2019 <b>26 Jul 2020</b>	26 Jul 2020	<a href="#">Jonny Sägänger</a>	2020-07-19 SI Exco Meeting agenda & minutes

#### Completed Tasks

Description	Due date	Assignee	Task appears on
<input checked="" type="checkbox"/> Carla Kristensen will contact the new potential SI CRT member. 26 Jul 2020	26 Jul 2020	<a href="#">Carla Kristensen</a>	2020-07-19 SI Exco Meeting agenda & minutes
<input checked="" type="checkbox"/> Jim Leask Get a concrete proposal for the usage of Country/Group 16 Aug 2020	16 Aug 2020	<a href="#">Jim Leask</a>	2020-07-19 SI Exco Meeting agenda & minutes
<input checked="" type="checkbox"/> Jim Leask will revert with priorities required for tech teams 16 Aug 2020	16 Aug 2020	<a href="#">Jim Leask</a>	2020-07-19 SI Exco Meeting agenda & minutes
<input checked="" type="checkbox"/> Jonny Sägänger will write to Marijke and the SI CRT 22 Jul 2020	22 Jul 2020	<a href="#">Jonny Sägänger</a>	2020-07-19 SI Exco Meeting agenda & minutes
<input checked="" type="checkbox"/> Deadline for Exco members' comments on JS' draft SI DV Nov 2020 motion SI EXCO MOTION FOR SI DV NOVEMBER 2020			2020-07-19 SI Exco Meeting agenda & minutes

Note Deepport in Nextcloud