2020-07-19 SI Exco Meeting agenda & minutes

Date and time

UTC, Time Zone Sunday **July 19 2020 14:00-16.00**

Los Angeles, USA **July 19 2020 at 07:00 PDT**
Ottawa, Canada **July 19 2020 at 10:00 EDT**
New York, USA **July 19 2020 at** 10:00 EDT
Stockholm, Sweden **July 19 2020 at** 16:00 CEST
Lisbon, Portugal **July 19 2020 at** 15:00 WEST
Kuala Lumpur, Malaysia **July 19 2020 at** 22:00 MYT
Brisbane, Australia **July 20 2020 at** 00:00 AEST

Use the Time Zone Converter set the date and times.
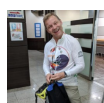
Participants

Carla Kristensen   Jim Leask   Jonny Sågänger   Kiat Y Tan   Paige LaCombe

Paul Nielsen   Radha Radhakrishna

Participant	Position	Present (Y/N)
Jonny Sågänger (JS)	SI President	Y
Carla Kristensen (CK)	SI Vice President	Y
Kiat Y Tan (KT)	SI General Secretary	Y
Paige LaCombe (PLC)	SI Peace Secretary	Y
Radha Radhakrishna (RBR)	SI Treasurer	Y
Jim Leask (JL)	Co - SI Membership & Technology Secretary (MTS)	Y
Paul Nielsen (PN)	Co - SI Membership & Technology Secretary (MTS)	optional

By invitation: None this time.

Pre-announced difficulty to participate: None

Goals

Being on track with fulfilling SI GA 2018 decisions and SI Exco tasks according to the SI statutes.

Minutes recording: *Kiat Yun Tan (KT)*

Time keeper: Paige LaCombe (PLC)

Criterias for agenda items

Items are in priority order.

Decision Item (DEI) = needs immediate decisions. Only short discussion.

Discussion and Decision Item (DDI) = Item that requires discussion & possibly involves decision

Discussion Item (DII) = Item that involves discussion and brainstorming

Update item (UI) = On earlier SI Exco decisions. Normally documented in SI Exco members monthly status report; only short discussion

Information item (II) = normally documented in SI Exco members monthly in status report; only short discussion

Agenda

Item	Time	Item subject	Who	Reference & background material	Minutes (Notes, decisions, tasks, who & deadlines):
1.0	13.45-14.00	**Chit-chat:** "Social round"	optional		
2.0	14.00-14.10	**Today's agenda:** Any important last minute items for the agenda?	Jonny Sågänger Kiat Y Tan		none
2.1		SI P proposal to prolong SI Exco meetings	Jonny Sågänger	SI President proposal: SI Exco meetings 180 minutes instead of 120?	**Notes:** SI Exco will hold on to 120 minutes meetings.
3.0	14.10-14.15	Email SI Exco decisions since last meeting?	Kiat Y Tan	Minutes SI Exco June 14, 2020	**Notes:** SI Exco followed up tasks decided at previous meetings.
4.0	14.15-14.40	**Follow-up on SI Exco members action items (labeled "tasks" and "Jira tickets" in SI's web based co-working tool Servas Confluence)**	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sågänger Radha Radhakrishna		**Notes:** SI Exco followed up tasks decided at previous meetings.
4.1		SI Distant Vote November 2020	Jonny Sågänger Radha Radhakrishna Kiat Y Tan	SI Exco SI Distant Vote Nov 2020 motion proposing: a) to postpone SI General Assembly for 1 year to 2022 in view of the current pandemic. b) current mandate period of SI Exco be extended to 2022. c) electronic/virtual SI General Assembly meeting to be convened. Draft motion in Nextcloud. (action based on Jonny Sågänger Radha Radhakrishna Kiat Y Tan will work on the motion 19 Jul 2020	☐ Deadline for Exco members' comments on JS' draft SI DV Nov 2020 motion SI EXCO MOTION FOR SI DV NOVEMBER 2020 26 Jul 2020

4.2		SI Distant Vote November 2020	Radha Radhakr ishna Jim Leask Jonny Sågäng er	Update on Servas France SI Distant Vote Nov 2020 proposal: The Servas International fee to be based on the number of individual Servas members by country, and the total fee shared by all countries - _except countries_ _with fewer than 10 members. Servas France prepares and will propose a motion for November's SI Distant Vote to divide the fee allotted to Servas International each year by the number of Servas members.	**Notes:** The Servas France SI Distant Vote Nov 2020 is still being discussed, Servas France targets to get the motion ready by Jan 2021. SI Exco will continue to communicate with Servas France about the future of their motion. SI Exco shall follow the discussion in the Google Group.
4.3		Upgrading to the current version of NextCloud.	Jim Leask	We are upgrading to the current version of NextCloud (version 19) This should give us features to share folders and files in a more scalable way. See: ☑ **SI-1** - Nextcloud directory reorganisation [IN PROGRESS]	**Notes:** Work is ongoing**.**
4.4		**SI Annual Report 2019 (SI AR 2019): Current status.**	Kiat Y Tan Jonny Sågäng er	2016, 2017 and 2018 SI Annual Report here.	**Minutes:** SI General Secretary shared first draft of SI annual report 2019 with SI President. ☐ Jonny Sågänger Give feedback to SI General Secretary for annual report 2019 **26 Jul 2020**
4.5		SI DV May 2020 result communication	Kiat Y Tan	Plan for communication of SI Distant Vote May 2020 result to SI member groups.	SI Distant Vote May 2020 result has been emailed to all member groups.
4.6		Other SI Exco members action items (labeled "tasks" and "Jira tickets" in SI's web based co-working tool Servas Confluence)	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristens en Jonny Sågäng er Radha Radhakr ishna		**Notes:** SI Membership & Technology Secretary JL instructed SI Exco members how to handle tasks.
5.0	14:40–14:45	**SI Exco member's verbal and written reports** Questions about the reports, anyone?	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristens en Jonny Sågänger Radha Radhakr ishna	Please upload your written reports in Nextcloud, 48 hours before the meeting starts. Insert the weblink to your report in Nextcloud (with appropriate sharing permissions)	**Minutes:** Four reports in NextCloud.

					Minutes:
6.0	14:45–14:50	SI Conflict Resolution Team (SI CRT)	Carla Kristensen	6.0 About SI Conflict Resolution Team Follow up on: • Carla Kristensenwill prepare the relevant materials 19 Jul 2020	SI Conflict Resolution Team (CRT) members are to be appointed according to SI GA 2018 decision. SI Exco accepted the resignation of the SI CRT convenor Marijke Batenburg. SI Exco decided that SI Vice President will contact the new potential team member. ☐ Carla Kristensenwill contact the new potential SI CRT member. **26 Jul 2020** ☐ Jonny Sågänger will write to Marijke and the SI CRT **22 Jul 2020**
7.0	14:50–15:00	Draft SI budget plan for: • 2020/2021 • Long term SI budget plan 2020–2022 • Long term SI budget 2022–2027	Radha Radhakrishna Jonny Sågänger	Draft SI funding plan. Follow-up on SI Exco decision: Radha Radhakrishna will create a SI Funding Plan 19 Jul 2020	**Notes:** will be presented in the next SI Exco meeting
8.0	15:00–15:05	Stretch Legs			
9.0	15.05-15.20	**SI Tech Teams priorities**	Jim Leask		
9.1		SI ICT Team SI ServasOnline Team SI Development Team SI Design team		Question (from Paul): In ServasOnline instructions around member groups typically read better if the text used is "Country/Group" rather than just "Group". Is SI Exco okay with this?	**Notes:** SI Membership & Technology Secretary briefed the Exco on the latest development of the various teams. ☐ Jim LeaskGet a concrete proposal for the usage of Country/Group 16 Aug 2020 16 Aug 2020
9.2		SI Tech Teams' need for SI Exco support priorities		Question: What SI Exco support does SI Tech Teams' need to fulfill their priorities?	**Notes:** ☐ Jim Leask will revert with priorities required for tech teams 16 Aug 2020
10.0	15:20–15:30	**SI Media & Communications Team (SI MCT)**	Jonny Sågänger Carla Kristensen		
10.2			Jonny Sågänger Carla Kristensen	**Draft SI Media & Communications strategy.** **SI Communication Policy on NextCloud.**	**Notes:** SI Exco will read the Draft SI Media & Communications strategy for the next SI Exco meeting.
10.3		Future for SI News Bulletin (SINB)	Jonny Sågänger		**Minutes:** Alan Stone has resigned and is replaced by Michael Johnson.
10.4		**Planned SI News Bulletin (SINB)**	Jonny Sågänger	Planned SINB 3-2020 main topic/theme: **SI News Bulletin, SINB, vol 18 no 3 2020:** 2020-09-02: Deadline texts to president@servas.org (JS): 2020-09-09-2020-09-14: English editing & proof reading 1 (PC) 2020-09-19: Text and photo shared with layout editor (JS) 2020-09-24-2020-09-28: Proof reading 2 (JS) 2020-09-30: Publish date (distribution of notification email and upload of SINB as pdf on servas.org)	

11.0	15:30–15:45	**Open space for SI Exco member's proposed items** Items anyone?	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sågänger Radha Radhakrishna		None.
12.0	15:45–15:50	Next meetings – time and dates		Proposals: (Proposed regular time: third Sunday every month UTC 14.00-16.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted) 2020-08-16 UTC 14.00-16.00 2020-09-20 UTC 14.00-16.00 2020-10-18 UTC 14.00-16.00 2020-11-15 UTC 14.00-16.00 2020-12-20 UTC 14.00-16.00 2021-01-16 UTC 14.00-16.00 2021-02-20 UTC 14.00-16.00 2021-03-20 UTC 14.00-16.00 2021-04-15 UTC 14.00-16.00 2021-05-15 UTC 14.00-16.00 2021-06-19 UTC 14.00-16.00	**Decision:** Next SI Exco meeting: 2020-08-16 UTC 14.00-16.00
13.0	15:50–16:00	Instant minutes	All	Review the minutes so they can be finalized.	
	Time:	**End of meeting:** **16:20 UTC**	Paige LaCombe		

Task Summary

Incomplete Tasks from this meeting

	Description	Due date	Assignee	Task appears on
☐	Carla Kristensen will contact the new potential SI CRT member. **26 Jul 2020**	26 Jul 2020	Carla Kristensen	2020-07-19 SI Exco Meeting agenda & minutes

☐ Jim LeaskGet a concrete proposal for the usage of Country/Group16 Aug 2020	16 Aug 2020	Jim Leask	2020-07-19 SI Exco Meeting agenda & minutes
☐ Jim Leask will revert with priorities required for tech teams16 Aug 2020	16 Aug 2020	Jim Leask	2020-07-19 SI Exco Meeting agenda & minutes
☐ Jonny Sågänger will write to Marijke and the SI CRT 22 Jul 2020	22 Jul 2020	Jonny Sågänger	2020-07-19 SI Exco Meeting agenda & minutes
☐ Jonny Sågänger Give feedback to SI General Secretary for annual report 2019 26 Jul 2020	26 Jul 2020	Jonny Sågänger	2020-07-19 SI Exco Meeting agenda & minutes
☐ Deadline for Exco members' comments on JS' draft SI DV Nov 2020 motion SI EXCO MOTION FOR SI DV NOVEMBER 2020			2020-07-19 SI Exco Meeting agenda & minutes

Completed Tasks

Task report

Get going, no tasks completed yet.

NoteDeeport in Nextcloud