

2020-10-18 SI Exco Meeting agenda & minutes

☐ *Date and time*

UTC, Time Zone Sunday **October 18 2020 14:00-16.00**

Los Angeles, USA October 18 2020 at 07:00 PDT

Ottawa, Canada October 18 2020 at 10:00 EDT

New York, USA October 18 2020 at 10:00 EDT

Stockholm, Sweden October 18 2020 at 16:00 CEST

Lisbon, Portugal October 18 2020 at 15:00 WEST

Kuala Lumpur, Malaysia October 18 2020 at 22:00 MYT

Brisbane, Australia October 19 2020 at 00:00 AEST

Use the [Time Zone Converter](#) set the date and times.

Participants



Carla Kristensen



Jim Leask



Jonny Sägänger



Kiat Y Tan



Paige LaCombe



Paul Nielsen



Peter Mair



Radha Radhakrishna

Participant	Position	Present (Y/N)
Jonny Sägänger (JS)	SI President	Y
Carla Kristensen (CK)	SI Vice President	Y
Kiat Y Tan (KT)	SI General Secretary	Y
Paige LaCombe (PLC)	SI Peace Secretary	Y
Radha Radhakrishna (RBR)	SI Treasurer	Y
Jim Leask (JL)	Co - SI Membership & Technology Secretary (MTS)	Y
Paul Nielsen (PN)	Co - SI Membership & Technology Secretary (MTS)	optional

By invitation: None this time.

Pre-announced difficulty to participate: None

Goals

Being on track with fulfilling SI GA 2018 decisions and SI Exco tasks according to the SI statutes.

Minutes recording: *Kiat Yun Tan (KT)*

Time keeper: Paige LaCombe (PLC)

Criteria for agenda items

Items are in priority order.

Decision Item (DEI) = needs immediate decisions. Only short discussion.

Discussion and Decision Item (DDI) = Item that requires discussion & possibly involves decision

Discussion Item (DII) = Item that involves discussion and brainstorming

Update item (UI) = On earlier SI Exco decisions. Normally documented in SI Exco members monthly status report; only short discussion

Information item (II) = normally documented in SI Exco members monthly in status report; only short discussion

Agenda

Item	Time (UTC)	Item subject	Who	Reference & background material	Minutes (Notes, decisions, tasks, who & deadlines):
1.0	13.45-14.00	Chit-chat: "Social round"	optional		
2.0	14.00-14.05	Today's agenda: Any important last minute items for the agenda?	Jonny Sägänger Kiat Y Tan	1. SI Zoom account for shared use? RBR Zoom superhost? Radha Radhakrishna Carla Kristensen 2. SI April-Sept 2020 accounts Radha Radhakrishna	Minutes: • Added to open items for discussion 12.1 and 12.2
3.0	14.05-14.20	Follow-up on SI Exco members action items (labeled "tasks" and "Jira tickets" in SI's web based co-working tool Servas Confluence)	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sägänger Radha Radhakrishna	<ul style="list-style-type: none"> 3.0.1: Jim Leask will set up mail management for the 6 Exco members on the SI mail servers. The addresses are: president@servas.org, treasurer@servas.org, vicepresident@servas.org, peacesecretary@servas.org, generalsecretary@servas.org and mts@servas.org. 3.0.2 Jim Leask Check with SI ICT on how to send email to all members. Can this be done technically through ServasOnline? 	Minutes: 3.0.1: The ICT team has prioritized moving all emails that are currently managed by dolphin (email aliases) to the SI email system. ICT team will move the EXCO emails first, and let each member know when it will happen so they can update their email system to receive these new SI emails. 3.0.2: ICT is investigating how to email all members. Once we know what we would like to send, ICT will make arrangements.
4.0	14.20-14.30	SI PS & SI P motion about application to like minded NGO	Paige LaCombe Jonny Sägänger	Draft motion from SI PS & SI P about application to like minded NGO can be found in Nextcloud (accessible with appropriate sharing permissions).	Minutes: The Exco approved the Draft motion to apply for ICAN membership . Note that this application is specific to our support for the elimination of nuclear weapons, but does not imply our view on the use nuclear energy. <input type="checkbox"/> Paige LaCombe Jonny Sägänger to write the application for partnership. 01 Nov 2020.
4.0	14.30-14.40	SI Annual Report 2019-2020	Jonny Sägänger Kiat Y Tan	99% finished 2019-2020 SI AR is stored on SI Exco Nextcloud (accessible with appropriate sharing permissions).	Minutes: Exco members are requested to comment on the SI Annual Report before Oct 25 2020. The Annual Report will be disseminated after Oct 25.
5.0		SI Distant Vote November 2020			

5.1	14.40-14.50	Status report on SI Distant Vote November 2020	Jonny Sägänger Kiat Y Tan	Verbal status report on SI Distant Vote November 2020. The motion is on SI Confluence here: SI EXCO MOTION FOR SI DV NOVEMBER 2020	Minutes: <input type="checkbox"/> Kiat Y Tan will initiate a discussion with the Distant Vote Administrator and MTS about the eligibility report. <input type="checkbox"/> Jim Leask Check with ServasOnline team on how to verify if a country's list is current. This may be used to allow the country to be a "member group" for voting purposes, instead of just a 2 year static PDF list. 20 Oct 2020
6.0	14.50-14.55	SI Conflict Resolution Team (SI CRT)	Carla Kristensen	Status report on SI Conflict Resolution Team	Minutes: Nothing new to report
7.0	14.55-15:00	Stretch Legs			
8.0		SI Distant Votes 2021			
8.1	15.00-15.10	SI Distant Vote May 2021	Radha Radhakrishna Jim Leask Jonny Sägänger	Update on Google Group discussion based on Servas France SI Distant Vote proposal for a new SI funding model: 1. Main conclusions of the GG discussion? 2. Next steps in the GG discussion? 3. Any other questions related to this item?	Minutes: RBR, MTS, CK and JS will work on the draft motion for the SI Exco November 2020 meeting. RBR gave an update on the Google group discussion.
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9.0		MTS Issues			
9.2	15.10-15.20	End of life for static PDF Lists		SI Tech Team would like to end of life the usage of static PDF host lists. They are currently stored on Dolphin. The design team is planning to have enough information about Servas Branches in ServasOnline V2, and generating a PDF list when needed will be possible. It will no longer be necessary to host static lists, so we would like to officially plan to end support for the static PDF lists.	Minutes: <input type="checkbox"/> Jim Leask Create a motion for EXCO to ensure all countries are in ServasOnline for V2. We will no longer support static PDF lists. 15 Nov 2020 <input type="checkbox"/> Jonny Sägänger Give Jim Leask the template for an EXCO motion. 25 Oct 2020
10.0	15.20-15.30	SI Archives	Jim Leask	Penny Pattison would like to pass the SI Archives to the appropriate person in SI Exco. My understanding is this is currently Paige, but having this under the Peace Secretary doesn't make sense to me. It seems to me to be more of an administrative function and should be with the General Secretary position. ▪ how are things like this assigned? Are they being owned by a person, or a role?	Minutes: The upgraded version of NextCloud has been installed, and the SI Archives has been migrated to it. Other data and accounts from the current NextCloud will be moved to the new version shortly. For clarification, the SI Archives are part of the responsibilities of the SI General Secretary. The "SI Archive Consulting Group" is responsible for the archives, and reports to the SI General Secretary. <input type="checkbox"/> Paige LaCombe will write to Anna Koster to ask for a job description that can be used when recruiting AK's replacement.
11.0	15.30-15.35	SI Exco member's verbal and written reports Questions about the reports, anyone?	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sägänger Radha Radhakrishna	Please upload your written reports in Nextcloud, 48 hours before the meeting starts. Insert the weblink to your report in Nextcloud (accessible via Nextcloud with appropriate sharing permissions).	Minutes:

12.0	15:35–15:45	Open space for SI Exco member's proposed items Items anyone?	Kiat Y Tan Paige LaCombe Jim Leask Carla Kristensen Jonny Sägänger Radha Radhakrishna		Minutes: See 12.1 and 12.2.
12.1		Zoom account		1. SI Zoom account? For use by Servas members for meetings who can make requests to use the account.	All Exco members will be co-hosts for SI Zoom account. SI will be the primary account holder. <input type="checkbox"/> Jim Leask Radha Radhakrishna will set up the SI Zoom account.
12.2		April-Sept 2020 accounts			RBR reported on the April-Sept 2020 accounts.
13.0	15:45–15:50	Next meetings – time and dates		Proposals: (Proposed regular time: third Sunday every month UTC 14.00-16.00 (1 hour later during summer months). The time and/or date gets adjusted if the ServasOnline Team meeting date is adjusted) 2020-11-15 UTC 14.00-16.00 2020-12-20 UTC 14.00-16.00 2021-01-16 UTC 14.00-16.00 2021-02-20 UTC 14.00-16.00 2021-03-20 UTC 14.00-16.00 2021-04-15 UTC 14.00-16.00 2021-05-15 UTC 14.00-16.00 2021-06-19 UTC 14.00-16.00	Minutes: Next meeting: Decision: 2020-11-15 UTC 14.00-16.00
14.0	15:50–16:00	Instant minutes	All	Review the minutes so they can be finalized.	
	Time:	End of meeting: 16:30 UTC	Paige LaCombe		

Task Summary

Incomplete Tasks from this meeting

Description	Due date	Assignee	Task appears on
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<input type="checkbox"/>	Jim Leask Check with ServasOnline team on how to verify if a country's list is current. This may be used to allow the country to be a "member group" for voting purposes, instead of just a 2 year static PDF list. 20 Oct 2020	20 Oct 2020	Jim Leask	2020-10-18 SI Exco Meeting agenda & minutes
<input type="checkbox"/>	Jim Leask Create a motion for EXCO to ensure all countries are in ServasOnline for V2. We will no longer support static PDF lists. 15 Nov 2020	15 Nov 2020	Jim Leask	2020-10-18 SI Exco Meeting agenda & minutes
<input type="checkbox"/>	Jim Leask Radha Radhakrishna will set up the SI Zoom account.		Jim Leask	2020-10-18 SI Exco Meeting agenda & minutes
<input type="checkbox"/>	Jonny Sägänger Give Jim Leask the template for an EXCO motion. 25 Oct 2020	25 Oct 2020	Jonny Sägänger	2020-10-18 SI Exco Meeting agenda & minutes
<input type="checkbox"/>	Kiat Y Tan will initiate a discussion with the Distant Vote Administrator and MTS about the eligibility report.		Kiat Y Tan	2020-10-18 SI Exco Meeting agenda & minutes
<input type="checkbox"/>	Paige LaCombe Jonny Sägänger to write the application for partnership. 01 Nov 2020.	01 Nov 2020	Paige LaCombe	2020-10-18 SI Exco Meeting agenda & minutes
<input type="checkbox"/>	Paige LaCombe will write to Anna Koster to ask for a job description that can be used when recruiting AK's replacement.		Paige LaCombe	2020-10-18 SI Exco Meeting agenda & minutes
<input type="checkbox"/>	<i>Date and time</i>			2020-10-18 SI Exco Meeting agenda & minutes

Completed Tasks

Task report

Get going, no tasks completed yet.

NoteDeeport in Nextcloud