

SHORT GUIDANCE FOR PREPARING A MOTION FOR SIGA 2022



Dear Servas members

The Servas International General Assembly (SIGA) is the business part of the Servas International conference where delegates can present motions to be debated and voted upon.

SI Exco encourages motions from the Servas movement so that our organisation can develop and thrive. We do however need to have an efficient method of processing the motions we receive.

Therefore, please use these guidelines when preparing your motions.

If a motion is not clear, we will work with you to refine it.

Only Servas International member groups and SI's global board SI Exco can submit motions to the SIGA. Motions from SI member groups should come in the name of the National Secretary.

Any other ideas for motions from SI committees and SI officers or interested Servas members should be sent to SI Exco via the SI president so they can be considered for submission by SI Exco.

The Servas movement looks forward to reading your motions with interest!

Jonny Sågänger

President

Servas International

Stockholm, Sweden

2022-02-21

(document updated on 2022-03-15)

Quick guide to the steps to submitting a motion for SIGA 2022

1. Your motion should come from the National Secretary and be sent in an email to president@servas.org.
2. Write the words **"SIGA 2022 Motion"** as the first words in the email subject line and **add 3-5 key words to the subject line that can identify the motion.**
4. Use the SIGA motion form with the file name "MOTION FORM FOR SERVAS INTERNATIONAL GENERAL ASSEMBLY 2022_220221" when you write your motion. Please make sure you answer all the questions in the SIGA 2022 motion form.
5. It's especially important you construct the motion in a way that it can be voted on with YES, NO or ABSTAIN.
6. The deadline, as stated in the SI Statutes, for submitting your motion or motions is May 27, 2022, which is 6 months before the start of the SIGA 2022 on November 27–28.