

## Sept 27, 2018 List of Motions for 2018 GA

**Finalized Oct 1, 2018**

### **AUS-001 Establish Working Group to Manage and Develop ServasOnline (20180921)**

Establish a working group of Servas volunteers that will guide and develop ServasOnline.

The working group will consist of:

- Chair/Project Manager
- Technical advisors
- IT System Administrators
- IT Software/Website/CMS Developers
- ServasOnline National Administrators
- Interested Parties – Servas Hosts/Travellers

The purpose of the working group will be to:

- Manage the Ongoing Maintenance and Development of the current ServasOnline
- Consult with stakeholders develop a mission statement describing how Servas will use Online services to support its Aims and Objectives (Time frame 6 months)
- Consult with stakeholders and develop a 10 year road map for Servas with online services. The roadmap should include a timeline with key milestones.
- Create a design frame work for the next version of ServasOnline and working with stakeholders develop this frame work into the design for ServasOnline Mark 2. It is expected the design will draw much from the existing ServasOnline.
- Frequently review and assess the Servas online risk exposure. Implement strategies to reduce this risk.
- Complete the 2<sup>nd</sup> iteration of ServasOnline by December 2021.

Notes: The group will do the work if it has the volunteer capability. If it needs to, the group will seek quotes from software development companies and request approval from Servas EXCO to engage professional services.

### **BRI-001 Development Fund (20180516)**

SI Exco will promote a return to the original purpose of the SI Development Fund as a place where national groups can make donations when they have surplus financial resources.

The SI Development Committee as the manager of the fund will encourage sponsorship of Servas development activities across all regions and invite donations to the Development Fund on an annual basis.

#### **BRI-002 Commission re: organizational change in Servas (20180929)**

The SI GA approves the setting up of a Commission by SI Exco to investigate options for a new global structure that incorporates both Servas International and national member groups. It will:

1. Identify where there are barriers to change.
2. Explore the viability of a range of organisational models to meet the changing needs of Servas whilst retaining its core values as a peace organisation.

The Commission will work to a clearly defined remit and prepare a report with recommendations for consultation with national member groups and the wider membership. One of the models to be considered would be that of an extended SI board of 12 elected members from which 6 Exco members would be selected.

Where options involve changes to the SI statutes these would be decided upon at the next General Assembly in 2021.

In order for the Commission to carry out its work 500 CHF for each of three years will be allocated from the SI budget.

#### **CAN-001 Climate change (201800913)**

Servas International will raise the climate consciousness of its global community, by:

- Acknowledging this global issue on the Servas International website, and encouraging member countries to also acknowledge this issue through member-based communications.
- Offering Servas hosts and travellers suggestions of how to live and travel in a carbon-light way. For travel, this option could include travelling in a zero-carbon way (such as through walking or bicycling) or by purchasing carbon offsets for more distant travel, which can be purchased through credible websites like less.ca and carbonzero.ca.
- Finding ways to lessen Servas business travel, including SICOGA and member country meetings

Sharing among members, ways that Servas International may become a more climate-conscious organization such as promoting non-travel Servas services, including distance conversations among Servas members

#### **CAN-002 Authorized key persons to not approve their own LOI (20180920)**

To ensure the Servas mandate of secure and safe travel and to instill confidence among hosts, it is required (where possible<sup>°</sup>) that authorized key persons do not approve their own Letter of Introduction. Authorized key persons other than herself/himself should undertake this LOI approval process.

<sup>°</sup> This approval is not possible if there is only one Servas authorized key person in the country.

**CAN-003 ServasOnline ‘Interest in Making Connections’ toggle (20180516)**

To propose that an “Interest in Making Connections” toggle be added to ServasOnline database as a new variable that members would complete in their online profile to indicate an interest in participating or hosting in programming that is more than a 1 or 2 night stay. Specifically, there would be two toggle variables: “Willing to host Servas travellers engaged in *other* programming?” and “Interested in participating in *other* programming?”

**EXC-001 – WITHDRAWN**

**EXC-002 Member Group updates (20180911)**

To accept the recommendations of the Membership Committee report (2018)

**EXC-003 SI Statutes (20180916)**

To revise the SI Statutes based on motions passed at the 2018 GA

**EXC-004 SI Officer reports (20180920)**

To receive the reports of Servas International's office holders

**EXC-005 Budget to next GA (20180516)**

To adopt a budget showing projected expenditure up to the next regular General Assembly

**EXC-006 SI External Auditor (20180916)**

To empower the Executive Committee to select and pay for independent professional auditing  
Budget 1200 CHF, included in draft budget

**EXC-007 SI Signatories (20180916)**

To empower the Executive Committee to determine which members of the Executive Committee shall be empowered to sign on behalf of Servas International

**EXC-008 Approve elections (20180516)**

To approve results of elections and decisions made at 2018 GA

**EXC-009 2015 GA minutes approval (20180516)**

To review and adopt the minutes of the 2015 General Assembly as published or corrected

**EXC-010 2017-2018 Financial Accounts (20180516)**

To approve the 2017-2018 audited accounts and the auditor's reports

**EXC-011 Rules of Order (20180516)**

To approve the 2018 GA Rules of Order

**EXC-012 None of the Above (20180516)**

**Comment:**

*This motion has been drafted in two parts to facilitate its consideration by the General Assembly.*

*A vote on Part A/ tests support for the concept of Servas adopting a “None of the Above” option for elections and that this will apply for the 2018 General Assembly.*

*If there is majority support for the concept, then Part B/ can be voted on to amend the SI Statutes to adopt a “None of the Above” option for Servas elections.*

*(At least two thirds of the voters must support the motion to amend the SI Statutes.)*

A/ That Servas International adopt a “None of the Above/Re-open Nominations” option for elections to take effect immediately and apply to elections at the 2018 SI General Assembly.

B/ That this be formalised by amending Section **VI Voting at Meetings** of the Servas International Statutes by replacing Clause 5) under **Elections** by:

“5) The voting procedure in the election of one or more officers shall be:

- a) The voting paper shall include a “None of the Above/Re-open Nominations” in addition to the name/s of the candidate/s.
- b) Voters may vote for “None of the Above/Re-open Nominations” as if it is a candidate for the position.
- c) Votes for “None of the Above/Re-open Nominations” are counted along with those for the candidate/s.
- d) Candidates receiving more votes than “None of the Above/Re-open Nominations” shall be declared elected.
- e) Candidates not receiving more votes than “None of the Above/Re-open Nominations” are not elected.
- f) This voting procedure shall also apply to elections by Distant Voting.”

AND that the process to be followed when an election at a GA results in a vacancy be clarified with a new clause following Clause 5) under **Elections**, by adding:

“6) The process for filling a vacancy that remains following an election at a GA either because there are no nominations for the position or as a result of Sub-clause 5) e) above, shall be as follows:

- a) The vacancy may be filled by appointment by the Executive Committee or by calling for new nominations to be elected in another election or in the next Distant Vote.
- b) The Executive Committee shall be responsible for selecting and initiating the process for filling a vacancy unless this has been decided by the GA following the election.”

EXC-013 Extended board for workload sharing **Withdrawn, Sept 28 2018 Will be covered under BRI-002**

**EXC-014 Servas permanent representation in Geneva (20180923)**

To have a permanent representation in Geneva.  
Part-time position, supported by volunteers.  
It would back up retaining our global legal base in Switzerland.

**EXC-015 SI Statutes change: Principles, organization, minimize ecological footprint (20180916)**

**A. SI Statutes Paragraph I**

SI General Assembly decides that paragraph number I in Servas International Statutes should be amended. The first paragraph should be divided in paragraph IA and IB, with the following content:

**IA) Principles, Ethos and Values, Vision and Mission**

**Principles:** The fundamental principle of Servas International is the belief in the dignity and worth of the human person, and in the equal rights of all human beings as a foundation for a more peaceful world.

**Ethos and Values:** We, the members of Servas, believe that our lives are enriched when we meet, interact, share and learn from each other.

Members of Servas promote peaceful coexistence by embracing values of

- \* Friendship based on openness, trust and respect.
- \* Hospitality and generosity, through travel, hosting and other opportunities for meetings.
- \* Diversity and inclusivity, extending widely across cultures, traditions and religions

**Vision and Mission:** The aim of the networking is to create conditions for exchange of ideas, experiences and knowledge that promote tolerance and understanding between the peoples of the world.

The overarching and long term vision of Servas International is a more peaceful world and the mission is to contribute to the progress towards this goal.

**IB) Organisation & structure**

Organisation & structure: Servas International is an international, non-profit, non-

governmental federative organisation of national Servas member groups, interest groups and individual members, which at its core encompass an international network of hosts and travellers who share these principles. The purpose of the network is to provide and develop opportunities for personal contacts between people of different nationalities, cultures, ethnic and religious backgrounds.

Current text under paragraph 1:

### **I Definition**

Servas International is an international, non-profit, non-governmental federation of national Servas groups, encompassing an international network of hosts and travellers. The purpose of the network is to help build world peace, goodwill and understanding by providing opportunities for personal contacts among people of different cultures, backgrounds and nationalities.

## **B. SI Statutes Section IV General Assembly**

The following **bold** text should be added in the SI Statutes, under the following paragraph:

IV General Assembly

3) The General Assembly shall:

**L: Leave as little ecological footprint as possible on the environment of the planet earth.**

### **EXC-016 Develop procedures for recruitment of new Servas individual members (20180924)**

SI General Assembly 2018 decides that a team should be appointed to develop methods for handling applications from people who would like to become members of Servas as travellers, hosts and day hosts.

Budget: 200 CHF per year

#### **EXC-017 Improve Servas International Conference and General Assembly (SICOGA) (20180916)**

SI General Assembly 2018 decides that there is a need to improve the planning and execution process for arranging the Servas International Conference and General Assembly (SICOGA) which is normally held every three years.

This motion focus on two main areas to improve the SICOGAs:

- a) Introduction of measures to increase active and passive participation from the Servas community by members of Servas who are not able to be physically present at the venue in the country where the SICOGA takes place.
- b) Introduction of measures to minimize the environmental impact of the SICOGAs.

A team named SICOGA Development Team, SDT, will be appointed by the SI Exco for 2019-2021 to lead the project to develop the SICOGA concept.

Budget: 200 CHF per year during 2019-2021 for communication software for the members of the SICOGA Development Team, SDT.

#### **EXC-018 Servas commitment to gender balance in decision making bodies (20180908)**

SI GA 2018 decides that SI should be committed to the active pursuit of gender balance in all areas of SI's work and at all levels of governance.

Thus,

- a) the SI Nominations Committee, SI NC, should in its preparatory work for elections at Servas International General Assembly strive to ensure gender balance in all SI committees.
- b) SI Exco should, when appointing SI officers and SI teams, strive to ensure gender balance.

#### **EXC-019 Outreach for increased cooperation with like-minded organisations (20180923)**

SI General Assembly decides that Servas International should increase its efforts with peace activities by cooperating with like-minded organizations that share complementary missions.

The result of the analysis and the outreach activity should be presented at the next SI GA. Budget 1000 CHF per year.

#### **EXC-020 – WITHDRAWN**



#### **EXC-021 Updated structure for SI committees, teams and groups (20180711)**

- a. The following changes will be made before GA 2018 elections:
  - i. Nominations Team will be appointed, to ensure appropriate skills
  - ii. Job Descriptions and Statutes Committee will be disbanded; the Job Descriptions function will be handled by the Nominations Team and the Statutes function will be managed by the SI General Secretary
  - iii. Conflict Resolution Team will be appointed, to ensure appropriate skills
  - iv. Change of name and job description for the SI Host List Coordinator role (Appendix 2)
  - v. Change in qualifications for SI General Secretary (Appendix 2)
- b. The following changes will be effective after the GA:
  - i. Responsibilities of SI Exco, SI Committees and SI Exco Teams (Appendix 1)
  - ii. Revised FOP to match with responsibilities of SI Exco and SI Committees (Appendix 3)

#### **EXC-022 SI paid administrator role (20180916)**

Following the 2017 GA distant vote which decided that a SI paid administrator should be contracted for a year's trial, the GA agrees the following next steps:

1. SI Exco will arrange to produce a feasibility report for consultation with national groups and those in relevant SI roles, setting out a plan for the use of one or more paid staff over a period of three years (to go beyond the date of the next SI GA in 2021)
2. The report will include consideration of the recruitment process for paid staff, contracts of employment, levels of payment to be offered for the tasks identified and issues concerning location of any contracted staff.

Budget for the feasibility study and recruitment considerations are estimated to be 500CHF per year for the next 3 years.

#### **FRA-001 ServasOnline maintenance by professionals (20180927)**

We ask that a software company should be rapidly found to accompany the development of servas.org and guarantee its good running 24/7. The company should have recognized IT expertise by its peers, should be technically reliable. The company should appoint developers dedicated to Servas. It must commit itself to respecting Servas development agenda. As soon as the company is selected and the agreement signed, the company should be able to start working for Servas without delay.

A large budget should be voted corresponding to a full time developer (minimum) for the next three years. It is necessary to complement the website, to update its functionalities and to guarantee its future maintenance. Investing now will permit to diminish long term expenses.

Estimated cost :

We need to upgrade the ServasOnline yearly budget of CHF 35,000 by CHF 37,450 each year, for 3 years, which will amount to CHF 72,450 each year (or 63,000 euros).

#### **GER-001 ServasOnline Priority (20180909)**

We move that the completion of the transition to ServasOnline be made the number 1 priority for SI for the next 3 years.

This includes:

1. Allocating financial resources for the development of the ServasOnline website (See Servas France motion) and for tools needed for issue discussion, management, tracking, and priority setting
2. Creation of a strong team to facilitate:
  - Continued fixing of bugs and critical functional enhancements needed for the effective use of ServasOnline in the short term.
  - Continued migration of country data to ServasOnline.
  - Identification of issues and priority setting.
  - Developing a governance procedure for decision making about critical issues in the Servas organizational structure that affect the structure of ServasOnline
  - Developing a roadmap for the next version of ServasOnline, based on these decision.

#### **GER-002 ServasOnline Risk Management (20180909)**

We ask to consider the risks of a failure of the Servas Online project.

We believe that a failure of ServasOnline can have an enormous impact on Servas and could even lead to a shut-down of Servas.

Therefore we ask, that the risks are named, evaluated and rated in the form of a risk management. Only then actions to mitigate the risks can be taken in time.

#### **GRE-001 Removal, and Correction, of ServasOnline Member Database (20180913)**

Take the Servas Online Member Database offline and only put it back when 100% of member countries have been consulted and approve of it. Volunteers will have 12 additional months to make all corrections and get all approvals. If that is not accomplished. Servas Exco will hire professionals to complete these tasks.

The member database part of ServasOnLine, shall be taken off line by Dec 30, 2018 and remain offline until the software is approved for accuracy and usability by all of the National Secretaries. (Programming need not be perfect, but it must at least meet the needs of all member countries.) If the database can not be sufficiently upgraded/corrected and approved by Dec 30, 2019 by current volunteers, then a budget is to be determined to hire a professional team for as long as it takes to fix and get approval from 100% National Secretaries. No member country shall be left out of the approval process. The site must work for all members.

#### **GRE-002 – WITHDRAWN**

#### **GRE-003 Dolphin HLSA available to all members (20180516)**

All Servas Members shall have password protected access to the currently maintained Dolphin pdf list of members.

#### **GRE-004 Professional Servas.org webmaster (20180516)**

SI to hire a professional part time web master to perform routine maintenance and updates with authority to keep the site as exciting and relevant as possible.

#### **ITA-001 Flat rate quotas (20180516)**

We propose that the financial contribution that member countries pay each year to S.I. Treasurer in order to contribute to the budget, will correspond to flat-rate quotas corresponding to the average contribution paid for stamps in the last 3 years. This proposal is to be applied only to member countries that are already paying each year a contribution for the stamps and does not involve all the others.

#### **POL-RWA-001 SI contribution to Development fund (20180516)**

Based on the amount SI has contributed in previous years, the GA approves a one-off contribution of 18000 CHF from Servas International accumulated cash funds to the SI Development Fund to support the work of the Development Committee between 2018 and 2021.

#### **SPA-ITA-001 Change of SI Youth Committee Structure and Leadership (20180516)**

MAKE THE COMMITTEE MORE FLEXIBLE FOR YOUNG PEOPLE:

##### **PROPOSED STRUCTURE:**

**4 ELECTED MEMBERS** (2 ADULT MEMBERS TO COORDINATE FAMILIES AND 2 YOUNG MEMBERS TO COORDINATE YOUTH) + **2 TEAMS OF NOT ELECTED VOLUNTEERS** FROM MANY COUNTRIES TO HELP WITH THE TASKS OF THE COMMITTEE.

##### **DURATION OF DUTY :**

3 YEARS FOR 2 ADULT MEMBERS. IT CAN BE SHORTER FOR THE YOUNG MEMBERS. DEPENDS ON AVAILABILITY OF THE MEMBERS. YOUNG MEMBERS OF THE COMMITTEE CAN BE ELECTED OUT OF THE GENERAL ASSEMBLY. WE NEED THE TAKEOVER OF MEMBERS TO BE MORE DYNAMIC AND EASIER.

NEW MEMBERS CAN BE ELECTED BY OTHER MEMBERS OF THE COMMITTEE AND VOLUNTEERS. ANY YOUNG MEMBER OF ANY COUNTRY CAN BE PART OF THE VOLUNTEER TEAM. THE TEAM OF VOLUNTEERS WHO SHARES THE WORK OF THE YOUTH COMMITTEE DOES NOT HAVE A CONCRETE NUMBER OF PEOPLE, BUT IT IS EQUALLY IMPORTANT AS THE TWO PEOPLE WHO ARE ELECTED IN THE COMMITTEE. IT WILL BE RECOMMENDED TO INVOLVE VOLUNTEERS FROM ALL THE CONTINENTS.

#### **SPA-ITA-002 App for mobile phones (20180911)**

To create a new APP to improve the communication between members. To improve the new generation of communication tools especially used by young people.

This motion is to study the feasibility. If it is found to be feasible, a distant vote will be used to approve the implementation and the cost.

### **SPA-ITA-003 Youth and Families Opportunities (20180516)**

New programs for youth and families:

1. SYLE and JUNIOR SYLE
2. UP & DOWN (young travellers hosted by elder members)
3. LET'S GO (group of youngsters from one country inviting other groups of different countries)
4. SFWE (Servas Families Work Experience) ex.au-pair, helping in voluntary works etc
5. Families Summer Camp
6. Volunteering working team (new opportunities for youngsters to be volunteer in Servas to organize camps and events, to promote Servas, for translations, media and communication...)

### **USA-001 Host lists in SI Archives (20180516)**

To preserve and protect the privacy of thousands of peace builders listed in Country Servas host lists currently in the SI Archives, all Host lists will be placed in a "closed box" for 40 years. Each National Group is invited to send by post the last available paper host list for their country to the SI Archives, to be placed in the closed "box" by the end of 2019.

### **USA-002 Renewal for SI Members (20180902)**

It is the responsibility of National Secretaries to be sure that members of their countries update and renew their memberships no less often than every two years.

If they do not renew, members should be suspended from membership and denied access to ServasOnLine host listings until such time as they do confirm or renew their membership. The position of host list coordinator shall be maintained and that person shall monitor the currency of members for purposes of voting status in SI.

### **USA-003 – WITHDRAWN**