

**EXCO Teleconference
May 8, 2011 at 15:00 GMT
Minutes**

NEXT MEETING: SUNDAY JUNE 5, 2011 AT 15:00 GMT

Actions are identified in Italics and Underline

Attendees: Gary, Pramod, Mirek, Penny

1. Greetings, quick updates, comments
 - EXCO send our best wishes to Luisa
 - There was brief discussion of the problems with expense reimbursement related to the Bahia Brazil conference in October 2010. Action: Mirek will take the lead role in resolving the issues.
 - There was some discussion of the heavy treasurer workload. This will be put on the agenda for a future meeting
2. Review and agree on the agenda
3. Review of notes from meeting of April 10, 2011
4. Email EXCO decisions made since last meeting
 - a. Addition of Michael Silbert, NS Canada, to ICT Team. Michael has also agreed to be the convenor. May 6, 2011.Decisions begun by email and made at the meeting:
 - b. Ad hoc committee struck to prepare motion for Proxy voting. Members are Chris Patterson, Pramod and Penny. May 8, 2011
 - c. Ad hoc committee struck to prepare motion related to DVA recommendations from DV Nov 2010. Members are Chris Patterson, Pramod and Penny. May 8, 2011
 - d. Request will be sent out to Spanish countries to find a Spanish translation coordinator. May 8, 2011
 - e. Create a team to manage the applications sent using the web site online form, and to use the information learned for the ServasOnLine project. May 8, 2011
5. Items needing a decision or immediate action:
 - a. SI Financial situation, priorities
 - Mirek gave a rough overview of the current state of the 2011 financial situation. Money coming in is substantially less than the budget, as it was last year. He described the situation as difficult but not dramatic. Action: Mirek plans to send a 2011 operational budget to EXCO in the next week.
 - b. 2012 GA Budget, timetable, and possible delay of GA to 2013
 - **DECISION: The GA should be held in 2012, and not delayed to 2013, since there are many important decisions for the GA to discuss and decide.**
 - Gary explained the process used by the previous EXCO to plan for the 2009 GA. He also emphasized that the situation was fluid, and changed significantly because of the larger than expected attendance. The result was that the conference almost paid all of the expenses, including travel assistance, through registration fees.

- It was agreed that the experience from the last GA would be very useful for planning this one. Action: Pramod will contact LV to obtain the actual financial figures.
 - Gary had distributed a detailed guide to planning the GA and also the US Servas conference planning guide. In it, the recommendation is that the location be decided 1 year in advance. Action: Pramod will circulate the spreadsheet analyzing the location options, even though some figures are not yet available.
 - The analysis of member country eligibility for funding to attend the GA must also begin. An objective, neutral and succinct report is to be prepared. It is important that the report not give the idea that full travel support is an entitlement. Depending on registration fees and other revenue sources coordinated by the Treasurer or from buddies, etc., there may be only some funds available for support, partial support or no support. Action: Penny will create a spreadsheet for this analysis, and will work on completing it and the report with Pablo and Mirek.
 - Each year's budget has allowance for 37500 CHF towards the cost of the GA. Action: Mirek will begin the 2012 GA budget planning process.
- c. Motions for DV Nov 2011
- The reminder for the DV Nov 2011 has been sent out, in Spanish and English
 - The EXCO motions for the DV Nov 2011 will be:
 - 2012 Budget
 - Motion re: SI Registration options
 - Possible Membership Committee recommendations
 - Action: Penny will contact the Membership Committee to see if they have any recommendations for the DV Nov 2011.
- d. Senior Panel ServasOnLine
- Gary circulated a document on May 7, 2011 describing the proposed Senior Panel for ServasOnLine. He has identified some people who are willing to serve on the panel.
 - It was agreed that the Panel should see the ServasOnLine prototype now
 - There was more general discussion about ServasOnLine. EXCO thanked Pramod for the May 8, 2011 status report on the ServasOnLine Drupal prototype. Amir, Servas Germany and ICT are getting involved; Harley is interested in the education role.
 - There was discussion of the Transition between the past/now and ServasOnLine:
 - There are tensions related to host list distribution. Two temporary options, Watchdox and M. Silbert's secure web site have been identified but no action has been taken on these.
 - The on-line application form is also a transitional item
 - **DECISION: A general call will be sent to all National Secretaries for possible additional members for the Senior Panel.** Action: Gary will send out the call.
- e. Nomination Committee – nomination form
- There was discussion of the current nomination form and how it might be improved
 - Due to meeting time pressures: Action: EXCO members will consider the form and improvements to it, for discussion by email or at a future meeting.
- f. 2011 Africa meeting
- General concern was expressed by the lack of details and financial plan for the planned combined African Area meeting and Youth meeting in Uganda this summer
 - **DECISION: A final letter will be sent to Sheldon and Pablo Chufeni, including a deadline of May 31, 2011.** Action: Gary will draft the letter.

- g. Online sites – discussion groups, Facebook, etc. – EXCO and/or ICT role
 - **DECISION: It is not EXCO’s role to get involved with Facebook issues.**
6. Updates:
- a. ServasOnLine latest update See above
 - b. ICT Team Priorities
 - A draft ICT Priorities document has been written and circulated to EXCO, and Michael Silbert will be engaging with the ICT Team members about it.
7. Other Items: NOT DISCUSSED
- a. Development Committee Recommendations
 - b. On line application form
 - c. SI Mentors, buddies, ambassadors (Mary Jane’s Feb 28 email)
 - d. Grant Writing committee
 - e. Job Descriptions
8. Concerns, successes or comments from EXCO members Not Discussed
9. Other business NONE
10. Next meeting date **SUNDAY JUNE 5, 2011 AT 15:00 GMT**