

**January 20, 2012**

**Dear Convenors of SI Committees, Area Coordinators and EXCO,**

As you know, the next General Assembly of Servas International will be held in Poland in August 2012. In the past, a number of committee members were provided financial assistance by Servas International to enable them to participate in the General Assembly. However, this year SI may be in a position to provide only **limited financial support** (not full reimbursement of expenses), to only the convenors of each of the active committees for participation in GA 2012. This is due to the declining income of SI. Nevertheless, EXCO is exploring the possibility of providing full or nearly full travel support to the convenors.

In order to ensure that only the deserving committee convenors receive financial assistance from SI funds, and for the sake of transparency, EXCO has decided that everyone applying for funding to attend the GA complete an application form (attached).

To be considered for funding, applicants must be in compliance with the Financial Operating Procedures, and meet the following criteria:

1. Have submitted their Annual Report for the Year 2011 to SI by March 31, 2012.
2. Can demonstrate that they have worked actively in their committee.

The convenors may decide to share the amount available for travel, hotel support and conference registration fees with other members of their respective committee.

The committee convenors who wish to apply for financial support should send their application, by email, to Pramod Kumar, the SI Vice President ([vicepresident@servas.org](mailto:vicepresident@servas.org)) so as to reach him not later than March 31, 2012.

EXCO will take a decision on providing financial assistance to the applicants by April 30, 2012.

In peace

Penny Pattison  
General Secretary  
Servas International