

**EXCO Teleconference  
January 22, 2012 at 16:30 GMT  
Minutes**

**NEXT MEETING: Sunday February 5, 2012 at 15:00 GMT**

*Actions are identified in Italics and Underline*

Attendees: Mirek, Pablo, Pramod, Danielle, Penny

1. Greetings, quick updates, comments
2. Agreed on the agenda
  - Inserted 'GA Preparation after 5d.
3. Accepted notes from meeting of January 15, 2012
4. Email EXCO decisions made since last meeting                      NONE
5. Items needing a decision or immediate action:
  - a. Follow up to Gary's resignation
    - EXCO reviewed the 'moving on' letter.
    - Action: Danielle will work on the final sentence.
    - Action: Penny will send the 'moving on' letter, in English and Spanish, to all national groups, Key Peopl, Terry for SI News and posting on Siexco.org; Pablo will post it on servas-international yahoo group and Facebook Servas group
    - Action: Danielle will translate the letter to French
  - b. 2012 Host List Reliability Project
    - Pablo is organizing the 2012 calls
    - Danielle volunteered to help with the French countries
    - Action: Pablo will write a letter to tell member countries to expect the calls, and Penny/Pablo will send it
  - c. EXCO Face to face meeting - agenda, logistics
    - Action: Everyone will review the agenda and send their comments
    - SI Registration – Options for countries for registration are needed; criteria are:
      - Can be done in English
      - Simple registration rules and process
      - Reliable international banking structure
      - Active Servas presence
    - Action: Pramod will write a letter to member country NSs asking if their country would be suitable for SI Registration
    - Action: Penny ask Amir about wireless internet options in Israel
    - Action: Penny prepare chart of arrivals and departures and confirm arrangements with Claudia
  - d. EXCO motions for 2012 GA
    - They must be submitted by February 19, 2012
      - SI Registration

- Business Relations / Financial Operating Procedures updates (involve Audit Committee)
  - Approve 2010 financial statements
  - Servas structure and concept of a referendum of individual Servas members (people)
- Action: EXCO tell Penny of other motions, and Penny will keep the list
- e. GA Preparations
  - The conference venue is called Piaski
  - Mirek reported that he expects the contract to be finalized this week, and also the budget
  - Action: Mirek and Pramod will meet to discuss the contract details
- f. 2012 GA technical sessions
  - It was agreed that technical sessions will be required at the GA, but the details will be decided later, in consultation with the Senior Panel
  - Action: Pramod will write to the Senior Panel to encourage them to spend time reviewing the Drupal prototype before the next Senior Panel meeting
- g. Items for which Gary had the lead
  - At the face-to-face meeting, we will have the time together to ensure that we have identified all of the tasks that to be done before the GA
  - Action: Danielle will ask Gary what needs to be done to finalize the UN Observer appointments
  - Action: Penny and Pramod will talk to Jonny about the Senior Panel
- h. Servas structure
  - Action: Penny and Pramod will talk to Jonny about Jonny's understanding of the Strategic Issues discussion group
- 6. Updates:
  - a. 2012 Host List Requests
    - The 2012 Host List Request process has begun! A big thank you to Claudio, Marco, Mario, Michael and Mark
  - b. Nomination of 2012 UN Observers
    - Europe is organized – Vienna – 2; Geneva – 2 plus Danielle
    - New York is not so easy; Danielle will work with US Servas
    - Danielle may go to Geneva to meet with the UN Observers
- 7. Other Items:
  - a. Arrange a teleconference backup plan?
    - Pramod has a Freeconferecne.com account that we can use
  - b. 2012 Youth Meeting
    - Mirek indicated that there will be funding requests coming to EXCO and the Development Committee
- 8. Concerns, successes or comments from EXCO members

9. Other business

10. Next meeting date **Sunday February 5, 2012 at 15:00 GMT**