

This was the missing attachment to Annual Keylist survey sent on last Saturday. Remember that you are also requested to answer the Keylist survey before the end of November. If you received multiple copies of this or previous emails, I apologize for that: programs designed to automatically email to keylist have the curious habit to crash all the way.

Note that this Survey had been produced autonomously by the Hostlist Group, which is working for the extraordinary General Assembly in Latina, trying to make proposals on how to better the Hostlists preparation and handling. If you have any additional ideas or comments, please contact them at hostlistgroup@servas.org.

claudio pacchiega,
SI Hostlist Coordinator

Dear Servas national secretaries,

We would greatly appreciate your opinions, via this survey.

OBJECTIVES: These 21 questions are to try to improve SERVAS and our host list distribution system. We want to know your REAL needs and OPINIONS.

HOW to answer ?

Just click "Reply" and WRITE your answers and opinions ON THIS SAME PAGE.

Please SEND IT as soon as possible to: hostlistgroup@servas.org

(before end 2005)

We will examine your answers and send all your opinions to Exco for better proposals. Thank you very much in advance for your time.

SURVEY _____ for _____ National _____ Secretaries _____ about _____ HOST _____ LISTS: _____
(this Working Host List Group is coordinated by Exco)

Please write your COUNTRY _____ & NAME: _____

NUMBER of host members TODAY: exactly _____ approximately _____

NUMBER of host members in LAST list published: _____ Date _____

1 - How often do you produce a host list (& when / month or season)?

For example: Yearly (February) _____

2 - Do you print it and send it to all your hosts? _____

3 - Do you print it and send it to other National Groups? _____

4 - Of all the lists that countries request annually FROM YOU, what percentage are you usually able to send them? _____%

5 - WHAT HELP, if any, does your country need to make, print and distribute your own list ?

1. None. b. We do need volunteers c. Financial help_____ d. _____

6 – Some countries help to print other countries Servas lists = Buddy projects. Is your country involved , or wants to be , and in what way ?

7 -Do you upload YOUR COUNTRY list to the host list CENTRE on the S.I. Website? A) yes b) no c) I do not know what this is – please send me info.

8 - What's your opinion about the host list Center? _____

9 - Which software programme do you use to produce your host list? _____

10 - Do you think it's good that ALL THE COUNTRIES use the same system like WHALE or another ?

11 – Do you want that this system is managed by ?

- just by one country.
- by EXCO.
- By a committee working under EXCO COORDINATION.
- not important to me.

12 -Some countries, e.g. Australia and Italy are considering printing Servas BOOKS for the people that want Servas BOOKS and producing a CD (as safe as books) for the people that indicate they would prefer to receive the info in CD format.

What is your opinion on this approach?

a) No problem for me, if others want to use 2 systems at a time and if this helps to SAVE printing, postage and distribution money, and handling & book travelling timeand I can STILL get a BOOK if I prefer the list in a BOOK.

b) I do not see the need - it's fine like it is.

c) I think _____

13- IMPORTANT : MANY COUNTRIES IN THE WORLD NEED THE SIGNATURE BY LAW to handle their members data and print the book but UNTIL TODAY very few Servas countries have this important written permission, so that we are all complying to all the laws..... DO YOU HAVE signed permission from EACH of your members to print your country's Servas book ?(leave the correct one/s & delete those that do not apply to you.)

a)YES

b) NO

c) NO but we will include this item in our next written letter survey to the members which we will send approximately on this date _____, 200__ and then maybe get their signatures a few months afterwards.

d) Signed Permission is not needed in my country

e) I ignore if we need permission in my country to publish the data of our SERVAS BOOK. (I will investigate this....or.... please host list group help me to find out)

6. _____

TO TRAVEL WITH SERVAS FROM YOUR COUNTRY:

14.-Please tell us about what you charge your travellers for each trip. Tell us : . PER PERSON and COUPLE/FAM . Per 1 list and for more lists.

ANSWER: In my country we charge ____

If possible in Us Dollars or Euros - If you don't know how to convert to Euros or US dollars (approximately) please put your own currency

14.- Please tell us about the traveller returning the lists ?
(time given to return & what part of the deposit is REFUNDED) ?

ANSWER: We tell our travellers that 1 day / 1 moth / 1 year / after our traveller finishes his trip they have to return the lists for reusing... _____ and if they return the lists we refund xx euros/ US dollars .

ALSO please ANSWER:

1. The percentage of Servas lists given that are returned is about ____%.
2. Travellers keep FOR themselves the lists given to travel. Yes, they all keep them / No, Some of them do and they loose the fee.
3. The lists are NOT ALLOWED to be kept by travellers . Yes / No

16 - Does your country give a L.O.Introduction to a foreign traveller that requests it in your country?

1. Yes after an interview and we inform his country of origin.
2. No we do not allow this.
3. only if he's already a Servas member (comes with expired LOI ...or he says he is ...or we have to check he is), and we charge ____ Euros or dollars (and we give him the lists he requests)

17 - If you have 20 travellers going annually to USA, do you request 20 USA host lists? ____
What percentage of lists are reused? ____% . Do you keep the host list, but copy and send traveller only some parts of it if traveller is going only to one city or area? ____
NO, SOMETIMES, OFTEN, ALWAYS.

18. - Do you have any arrangements to print your host lists in other countries?

If so, does this save printing costs? ____ and/or postage? ____

Please explain _____

19.- Have you ever thought of mailing your host list together with another country? ____ Could this save postage for both? _____

20. How much do you charge a host to join Servas ? ____ per year.

21. If a person wants to join Servas as a TRAVELLER, does your country:

- a. encourage traveller to become a host.
- b. insist traveller becomes a host.
- c. before travelling a person MUST be a host for ____ months.
- d. the choice to host is left to the traveller.
- e. we have enough hosts and don't allow or encourage more.

The Host List Group highly VALUES our members' safety, privacy and the law. When we get ALL the answers from all your members we will inform ALL OF YOU.

Please contact us with your ideas, comments and questions. Thank you.

HOST LIST GROUP
(officially named & coordinated by EXCO)