

EXCO Teleconference
September 18, 2010 at 16:00 GMT
Minutes
Telephone: +1 978-964-0049; code 310673#

NEXT MEETING: SATURDAY OCTOBER 9, 2010 AT 15:00 GMT

Actions are identified in Italics and Underline

Attendees: Gary, Pramod, Mirek, Luisa, Pablo, Penny

1. Greetings, quick updates, comments
2. Review and agree on the agenda
3. Review of notes from meeting of September 11, 2010
4. Email EXCO decisions made since last meeting
 - a. Pay internal audit committee travel claim – passed Sept 15, 2010
5. Items needing a decision:
 - a. South America Area meeting funding
 - Pramod updated EXCO on the related documents and discussions
 - Mirek said that in principle P. Chufeni has settled his accounts by presenting his summary information by e-mail; original source documentation is on the way, his final report was incomplete and additional information could be required from him.
 - It was agreed that there is very little time before the scheduled start of the conference; there is an immediate need for funds for the hotel
 - The Development Committee will decide on development funding
 - EXCO will handle Area and Youth meeting funding
 - It was agreed that more clarity is required related to the funding requests for the Area meeting (including NS attendance), Youth meeting and national meeting.
 - Action: **Pramod** will arrange a teleconference in the next week, and invite Jaime, Alvany, Pablo Chufeni and Mary Jane. Pramod, Pablo Colangelo, Gary and Mirek will attend from EXCO.
 - Action **Pramod** will forward a recommendation to EXCO after the teleconference, for a quick decision either by email or teleconference vote.
 - b. Far East Area meeting funding
 - Pramod identified that South Korea, Japan and Taiwan will have delegates at the meeting; China, Hong Kong and Mongolia will not
 - Based on 50% country attendance, considering the long distances, costs to travel and visa challenges, **MOTION: Support the Far East Area meeting by providing US\$400 for Area Coordinator travel, and 20000NTS (approximately US\$700) for meeting facilities, with the requirement that the Area Coordinator follows up with the non-attending and attending countries after the meeting. Carried (Pablo was absent for the vote).**
 - Action: **Mirek** will arrange the funding.

- c. EXCO face-to-face meeting
 - There was extensive discussion of various locations. After analysis, it appears that meeting at Penny's home in Victoria, BC would be significantly less expensive than the other options.
 - A face-to-face ServasOnLine will not be held at the same time.
 - **DECISION: EXCO will hold their face-to-face meeting in Victoria, BC, Canada.**
 - **DECISION: Confirmed the meeting dates are Nov 10-16, 2010.**
 - Action: **Pramod, Pablo and Mirek** to confirm their visas for Canada. **Penny** to support them as required.
 - Action: **Penny** to arrange hosts and weekend host gathering
 - The agenda will be prioritized and arranged at the beginning of the meeting.
 - Action: **Penny** will distribute Version 5 of the agenda, and **all EXCO** will review the agenda and their responsibilities
- d. ServasOnLine – discussion document, next steps
 - Gary gave a brief update: There is a need for better control of the project and clearer progress; outsourcing is being investigated; there will be a fuller presentation soon.

6. Updates

- a. Host List Reliability NOT DISCUSSED
- b. SI Registration
 - Gary's informal consultation with a Swiss Servas host who is an international lawyer suggests that we investigate the special status for trade associations or other NGOs (either individual members are registered, but the association is something different, as they describe it in Swiss law --"**verband**", or, with a mix of corporate and individual, described as "**verinigung**").
 - Action: **Mirek** will send a letter to the two lawyers asking for a proposal for reviewing our documents and situation to see how we may register in Switzerland, including reference to this special status.
- c. ICT appointments NOT DISCUSSED
- d. Central America AC election
 - Sylvia Krogh and Anna Flammini have agreed to be the Nominations Committee; Chris Patterson has agreed to be the Election Officer. (Pramod was not successful in contacting Ann Greenough)
 - Action: **Pramod** will draft an email addressed to the 3 volunteers, including a suggested timetable, sending it first to EXCO for comment. **Pramod** will then send the notice out, and will contact Ann Greenough

7. Other important items: NOT DISCUSSED
- a. 2009 GA evaluation
 - b. Gary's computer replacement
 - c. Formal response to internal audit recommendations
 - d. EXCO requesting funds from countries for Servas activities
 - e. Projector – transfer to ServasOnLine person
 - f. Committee re: national election rules
 - g. Creation of a Servas Board
 - h. Promotion of international, area and national events
8. Concerns, successes or comments from EXCO members
9. Other business
10. Next meeting date **SATURDAY OCTOBER 9, 2010 AT 15:00 GMT**