

EXCO Teleconference
March 6, 2010 at 16:30 GMT
Minutes
Telephone: +1 978-964-0049; code 310673#

NEXT MEETING: MARCH 20, 2010 AT 15:00 GMT

Actions are identified in Italics and Underline

Attendees: Gary, Mirek, Pramod, Penny

Absent: Pablo, Kim

1. Greetings, quick updates, comments
Comments on how things are going:
 - Pramod – feels behind
 - Mirek – making decisions is time-consuming
 - Penny – need way to communicate to NSs and members (web site)
 - Gary – feels as if EXCO has good energy which is wonderful; hard to be both strategic and deal with all the immediate administrative issues; important to increase networking and participation of Servas key people world-wide
2. Review and agree on the agenda
 - Add 4a. Chile earthquake
 - Added 6d. SI Registration lawyer invoice
3. Review of notes from meeting of Feb 20, 2010 – no changes
 - Matter arising from minutes: Confirmed that Mirek can now do the banking. *Action: **Penny to bring agenda item re: implementation of signing authority rules to a future meeting after SI Registration is resolved.***
4. Email EXCO decisions made since last meeting – none
 - a. Chile earthquake:
 - After Haiti earthquake, Gary tried to mobilize action, working with Kim; it was not completely successful. Kim and Gary are unsure of how to proceed
 - Agreed that Servas does not have a framework for material humanitarian help, although local problems can be aided by local hosts; for far away events, all we can do is send expression of support. Perhaps in the future a framework for aid could be grown.
 - After Chile earthquake, Gary tried unsuccessfully to contact a past host in Concepcion, and also tried to call Gaston Lux, also unsuccessfully. He wanted to talk, not only send an email. *Action: **Gary to send an email to Rita and Gaston Lux so that they are aware that he tried to contact people in Chile, and also add a notice about the Chile earthquake to the Servas web site.***
5. SI Registration – update from Mar 2 conference call
 - Mirek reported that the lawyer told him that in the canton of Zurich to have full banking opportunities (i.e. to be a legal personality) then the only way is to be registered.
 - It was agreed that a list of questions in a letter for the lawyer is a good way to clarify our situation for us as well as for her. *Action: **Mirek will draft the letter, EXCO will review the draft.***

- There was discussion of the option of registering in another country – however, Switzerland is a neutral country and the Servas statutes are based on Swiss civil code.
- There was discussion of the option of registering in another Swiss canton, specifically Geneva, since they have an office to aid NGO registration. Action: **Mirek** will do some initial investigation of the Geneva Welcome Centre

6. Financial Decisions

a. Mario/Marco/Claudio motions from Mirek

- MOTION 1: to approve the payment of EUR 618,80 to Mario/Marco/Claudio team for work on Dolphin Project (ITC budget) done in December 2009 as presented in Invoice nr 1 of Jan. 4, 2010; at the same time the payment of EUR 82,60 as travel refund to Marco already approved by EXCO on Dec. 19, 2009 will be done. The basis for this expense in the agreement between Omer Ozkan and Marco Burlando for software programming for ITC dated July 1, 2009. Carried. Action: **Penny** to work with Mario Burlando to prepare an ICT Status Report.
- MOTION 2: to approve the payment of approximately EUR 83,00 as travel refund to Claudio for a SOL project (SOL budget) sometime in the period of March - June 2010. Carried
- MOTION 3: to review the agreement between Omer Ozkan and Marco Burlando for software programming for ITC dated July 1, 2009 and confirm its validity for 2010. Carried. Action: **Penny** will take over contract administration for the contract, and will use the ICT Status Report as the basis for reviewing the agreement, including adding a clause related to changed, new or deleted activities. **Gary** will notify Omer and Marco Burlando, the two signatories on the contract.

b. Mexico Youth meeting funding

- MOTION: to grant USD 4500 out from the Youth Meetings budget for covering the expenses of the annual international meeting in Mexico at the village of Xochicalco (March 31 - April 4, 2010). The delegated manager of the Mexico meeting funds will also handle P Chufeni's reimbursement. Delegation of Youth Fund to Pablo Chufeni will be restored when he has cleared his accounts. Carried.

Note: EXCO does not have the authority to advance money to a person who has outstanding accounts from a previous year.

Actions: **Mirek** will contact Pablo Chufeni to explain the situation, and see if he has any suggestions. **Gary** will approach Jean Seymour, and possibly others, to be the delegated manager of the Mexico meeting funds, and will report back to EXCO by Mar 10, 2010. **Mirek** will discuss the budget allocation with the delegated manager of the Mexico meeting funds.

c. Marco Burlando 2010 contract for Dolphin and website – accounting process

- Not discussed; this will be addressed following the review of the current agreement and the SOL/ICT planned meeting

d. SI Registration lawyer invoice

- MOTION: Pay the invoice as presented; authorize no more expenses until a contract signed with her; review the proposed contract and prepare more detailed instructions in the form of the letter discussed under item 5. Carried

7. SOL – brief update on status
 - Gary, Penny and Pramod saw a demonstration from the www.tripping.com group. This was not a proposal. Mary Jane is continuing to talk to Jen and Nate.
 - BeWelcome is working hard on a presentation to be sent soon
 - Gary stressed that we are still in the early stages for SOL – rumination, exploration, deep thought but not concluding yet.
8. Key Dates - Version 4 of action chart
 - It was agreed that there should be a single action document which contains both GA decisions and routine activities. Action: **Penny** will integrate the calendar and action chart. **Pramod** will review the chart and add other routine activities.
13. Next meeting date: March 20, 2010 at 15:00 GMT

The following items were not discussed:

9. Other Decisions
 - a. SI archives to Hoover Library in US (Gary from Jan 26, 2010 email)
 - b. ICT members – next steps
 - c. Web site – next steps, who does what
 - d. EXCO Face-to-face meeting
10. Discussion / Updates:
 - a. Peace Activities (Kim)
 - b. Stamp Fee Committee (Gary)
 - c. Host List Reliability (Pablo)
 - d. 2010 Host List Request Process and Dolphin (Pablo)
 - e. 2009 Year End Financial Reports (Mirek)
11. worries, successes...
12. Other business