

**EXCO Teleconference  
January 8, 2012 at 16:00 GMT  
Minutes**

**NEXT MEETING: Sunday January 22, 2012 at 16:00 GMT**

*Actions are identified in Italics and Underline*

Attendees: Gary, Mirek, Danielle, Pablo, Pramod, Penny

1. Greetings, quick updates, comments
  - Gary gets many requests to host Couchsurfers, even though he lives far from the centre of Ottawa
  - Brief discussion of minimal response to call for agenda items/motions
  - Brief discussion of funding criteria and how to include a contribution or commitment requirement as well as the 'entitlement' criteria; those requesting funding could be asked to commit and then it would be followed up by the next EXCO
2. Agreed on the agenda
  - Agreed to focus on 5a – 5e and defer the others unless critical items in them
3. Accepted notes from meeting of December 11, 2011
4. Email EXCO decisions made since last meeting                      NONE
5. Items needing a decision or immediate action:
  - a. Africa AC funding request
    - The funding request was reviewed based on the financial policies and other AC requests
    - **DECISION: Fund 75% of \$300 Annual internet costs, i.e. \$225.**
    - **DECISION: No funding for \$200 Uganda National Meeting. This funding is not an AC expense; it could be requested through the Development Committee**
    - **DECISION: Request more detailed plans and expected results for the travel expenses**
    - Action: Pramod will communicate these decisions to Moses
  - b. RFP for ServasOnLine web designer
    - Jonny has agreed to be on the evaluation team
    - There was discussion about the RFP and how it fits the ServasOnLine mandate
    - Action: Gary will call a Senior Panel meeting to discuss the status of the current version of the ServasOnLine prototype and the RFP
  - c. EXCO Face to face meeting
    - It was agreed that the poor communication methods available to EXCO, and the time constraints of a teleconference, mean that a face-to-face meeting is required
    - Action: Penny will talk to Danielle about her experience hosting the last face-to-face meeting
    - Action: Penny will contact Israel about their offer to host an EXCO meeting

- d. 2012 Host List Requests
- Dolphin has still not been reset to allow 2012 Host List Requests
  - Pablo (with Penny's help) is contacting countries who have not answered whether their data may be sent electronically to travellers
  - Action: Pablo will send an email to all NSs on Jan 15, 2012, telling them the situation
  - Action: If the Dolphin reset is not done by the end of January 2012, Pablo will use an Excel spreadsheet as a backup process
  - Action: Penny will continue to try to get the technical issues sorted out
- e. 2012 GA - schedule, nomination form, funding form and criteria, budget, theme, trends
- There is a need for a common location for documents related to the 2012 GA
  - Action: Penny will ask Mark to duplicate the 2009 GA section, including the contents, changing the name to GA 2012
  - Action: Penny will ask Mark to set Mirek up with Edit capabilities for Siexco.org
  - Action: Gary will distribute a GA 2012 schedule based on previous ones and his experience
  - All the conference-associated costs are not yet finalized, and so a budget is not yet done
  - Action: Mirek will do a draft budget, based on the one prepared by LVS for the 2009 GA
  - Action: Mirek will ask the Audit Committee to update the Trends documents prepared by the 2001-2004 Audit Committee
  - It is preferred that EXCO agrees with motions presented by EXCO members. If there is an exception, then an individual EXCO member may propose a motion, and in that case, it will be attributed to that person. This is consistent with the statutes.
- f. 2010 Audit Report NOT DISCUSSED
- g. SI Registration following DV approval of motion
- Canada has been identified as one country with many NGOs and modern legislation in which SI could be registered
  - Action: Gary and Pramod will look at other alternatives, including India
  - Action: Gary and Pramod will prepare statute and other necessary changes for the 2012 GA EXCO motion
- h. Chile NS election
- Pablo has been told that an interim NS has been appointed in Chile, with the job of holding an election
  - Action: Pablo will continue to try to contact Jaime about it

6. Updates:

- a. Servas Online and ServasOnLine levy
- Action: Mirek will prepare a recommendation related to non-payment of ServasOnLine levy and also the approach to individual country requests for exemption from paying it
- b. Nomination of 2012 UN Observers NOT DISCUSSED
- c. GA Action Chart NOT DISCUSSED

7. Other Items:

NOT DISCUSSED

- a. Facebook 'official', Wikipedia updates
- b. Discussion of Servas oaths
- c. Contents of EXCO meeting minutes

8. Concerns, successes or comments from EXCO members

9. Other business

- a. 2011 EXCO Status Report
  - Action: EXCO will give updates to Penny by Jan 31, 2012. Penny will distribute the report on Jan 31, 2012
  - Action: Each EXCO member will prepare their own 2011 status report

10. Next meeting date      **Sunday January 22, 2012 at 16:00 GMT**